

1. City Council Meeting
Millcreek City Council Meeting Agenda

PUBLIC NOTICE is hereby given that the City Council of Millcreek will assemble in a public work meeting and regular meeting on Monday, 22 February 2021 at City Hall, 3330 S. 1300 E., Millcreek, Utah 84106, commencing at 6:00 p.m. for the work meeting and 7:00 p.m. for the regular meeting. Please see additional note below.*

6:00 p.m. – WORK MEETING:

1. Continued Discussion of Capital Improvement Project Priorities
2. Continued Discussion of Ranked Choice Voting
3. H.B. 411/100 Communities Discussion
4. Staff Reports
5. Discussion of Agenda Items, Correspondence, and/or Future Agenda Items

7:00 p.m. - REGULAR MEETING:

1. Welcome, Introduction and Preliminary Matters

1.1 Pledge of Allegiance

1.2 Public Comment

Audience members may bring any item to the Council's attention. Comments are subject to the Public Comment and Policy set forth below. Public comment can be submitted via the City's website at: <https://millcreek.us/FormCenter/Contact-Us-5/Public-Comments-61>. State Law prohibits the Council from acting on items that do not appear on the agenda.

1.3 Millcreek Precinct Officer of the Month for January 2021

2. Reports

2.1 Mayor's Report

2.2 City Council Member Reports

2.3 Staff Reports

2.4 Unified Police Department Report

2.5 Unified Fire Authority Report

3. Consent Agenda

3.1 Approval of December 15, 2020 Special Meeting Minutes

3.2 Approval of January 25, 2021 Work Meeting and Regular Meeting Minutes

4. New Items for Subsequent Consideration

5. Calendar of Upcoming Events

- Mt. Olympus Community Council Mtg., 3/2/21, 6:00 p.m. TBD
- Millcreek Community Council Mtg., 3/2/21, 6:30 p.m. TBD
- Canyon Rim Citizens Association Mtg., 3/3/21, 7:00 p.m. TBD
- East Mill Creek Community Council Mtg., 3/4/21, 6:30 p.m. TBD
- City Council Mtg., 3/8/21, 5:00 p.m. at City Hall

6. Closed Session (If Needed)

The Council may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205.

7. Adjournment

In accordance with the Americans with Disabilities Act, Millcreek will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting the ADA Coordinator, 801-214-2751 or khansen@millcreek.us, at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Council may be asked to complete a written comment form and present it to the City Recorder. In general, the Chair will allow an individual two minutes to address the Council. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the Chair may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff to assist the citizen; direct the citizen to the proper administrative departments; or take no action.

Public comment can be submitted via the City's website at:
<https://millcreek.us/FormCenter/Contact-Us-5/Public-Comments-61>.

THE UNDERSIGNED DULY APPOINTED CITY RECORDER FOR THE MUNICIPALITY OF MILLCREEK HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

City Offices City Website Utah Public Notice Website
Those Listed on the Agenda <http://millcreek.us>
<http://pmn.utah.gov>

DATE: February 17, 2021

CITY RECORDER: Elyse Sullivan

Agenda items may be moved in order, sequence, and time to meet the needs of the Council.

*The meeting will be conducted electronically per Millcreek State of Local Emergency Directive No. 2 of 2020 and live streamed via the City's website at:
<https://millcreek.us/373/Meeting-Live-Stream>.

Documents:

[ITEM 3.1 _ CC 12-15-20 DRAFT MINUTES.PDF](#)
[ITEM 3.2 _ CC 1-25-21 DRAFT MINUTES.PDF](#)



**Minutes of the
Millcreek City Council
December 15, 2020
6:00 p.m.
Special Meeting**

The City Council of Millcreek, Utah, met in a special public meeting on December 15, 2020. The meeting was conducted electronically per Millcreek State of Local Emergency Directive No. 2 of 2020 and live streamed via the City’s website with an option for online public comment.

PRESENT:

Council Members

Jeff Silvestrini, Mayor
Silvia Catten, District 1 (Virtual)
Dwight Marchant, District 2 (Virtual)
Cheri Jackson, District 3 (Virtual)
Bev Uipi, District 4 (Virtual)

City Staff

John Brems, City Attorney (Virtual)
Rita Lund, Communications Director (Virtual)
Francis Lilly, Planning Director (Virtual)
Alexander Wendt, Deputy Recorder

Minutes by Alexander Wendt.

Attendees: Kristeen Arnold, Carol Howell, Katherine Fife, Darsajn, Wayne Johnson, Allen Sowards, Diane Angus, Fred Fife, Mike Rasmussen, Erin Litvak, and Katherine Fife.

**SPECIAL MEETING – 6:00 p.m.
TIME COMMENCED: 6:00 p.m.**

Mayor Silvestrini thanked everyone for attending and read a short statement regarding holding a public meeting without an anchor location. Mayor Silvestrini thanked Millcreek residents for doing their part to slow the spread of COVID-19.

Mayor Silvestrini said the City has received an application for a transitional housing facility in Millcreek for people transitioning out of homelessness into stable housing. This facility is not a walk-up facility. The facility was needed due to COVID-19, housing people in a congregate facility is dangerous due to COVID-19. The use of the building this way is consistent with past use as an assisted living facility, drug rehabilitation, and memory care. The City evaluated this as a permitted use because the facility has been licensed for this use before. Additionally, Federal Law would prohibit discrimination. Permitted use means that the City does not have a choice in the matter if laws are met. There is not a provision for a public hearing. The City Attorney and Planning Commission agreed with the Planning Director that this is a permitted use. Furthermore, the nature of the application contained specifics about how the facility would be used and how long it will be used.

This is not a walk-in homeless shelter, said Mayor Silvestrini. This facility operates on a referral basis only for individuals placed at the facility. This facility is licensed until April 15, 2021. This is to enable more capacity for people to be off the street during winter. Mayor Silvestrini said that he feels there is a need for this facility, there are homeless people that are Millcreek residents and they just need some help. Mayor Silvestrini said that he has been in close contact with the Unified Police Department to ensure that this facility is safe, that residential areas are safe, and that business are safe. All the immediate neighbors to the facility are commercial businesses.

Francis Lilly, Planning Director, explained that when this shelter was referred to him for land use review it was clear this was not a traditional homeless shelter. The proposal involves clients who are case managed, there are no walk-ins, no visitors, and there is drug and alcohol testing. This provides a safe space for people. This shelter allows 60-70 beds to become available in other shelters. Mr. Lilly said that COVID-19 and winter create a unique troubling situation. The use characteristics of this facility are not a traditional shelter. It is more like an assisted living facility in terms of impact. Mr. Lilly said that he would not be justified in carving out a specific land use for this facility. The Millcreek Building Official and Fire Marshal inspected the building. Mr. Lilly explained that he lives close to the facility and he is confident that concerns will be addressed properly when and if they arrive. Mr. Lilly asked that if people wished to comment to please use the chat feature on the electronic meeting and then state their name and address. Mr. Lilly introduced Carol Hollowell from Switchpoint.

Carol Hollowell, Switchpoint Director, said that Switchpoint operates a shelter in St. George and expanded to Tooele in 2020. Their model is to meet the clients where they are at. They are trying to help clients move along and gain permanent housing. There are no sex offenders at the shelter. A common question that they had received was if there would be loitering. Ms. Hollowell said that there is tv, food, and games inside so she does not see why any client would loiter out front. Smoking is only allowed in the backyard. A couple of people have approached asking about a homeless shelter, but the staff explained to the individuals that they can help them get to a different shelter. Ms. Hollowell said that the shelter will operate until April. She welcomed members of the public to call the hotline if there were any questions.

Mayor Silvestrini said that some residents expressed concern about a school located nearby. He said that Roosevelt Elementary school had been closed since June, there are no classes there. Mr. Lilly read a question from Jamie Walker, who asked, "What is the capacity of the facility?" Mr. Lilly answered that the capacity is 30 double occupancy rooms, so room for 60 people. There is a surge capacity for 75 people in case of bad weather. Mr. Walker asked about parking requirements at the property. Mr. Lilly said there are 20 parking stalls. Ms. Hollowell explained that 2 of 27 people have vehicles. The homeless resource shuttle arrives every hour, she does not anticipate parking issues. Staff will transport clients to doctors appointments and other appointments.

Darsajn, 3385 S., asked how well staffed the hotline number was, what was the guarantee this would end in April, and was UPD staffed well enough?

Mayor Silvestrini replied that if anyone saw criminal activity, to call UPD because they are aware of the facility. Residents of Millcreek can call the non-emergency phone number or 911 depending on the emergency. Mayor Silvestrini said that UPD is staffed well, they are going to pay attention and record any increased crime or transient activity around the facility. These will be data driven decisions. Mayor Silvestrini said the City will address problems if they occur but believes this will be a great partnership. Ms. Hollowell said there is no chance the facility will run past April 15, 2021. A business owns the facility, and they need it. Staff is at the facility 24/7 and there is always 5-7 people including security at the facility. Mayor Silvestrini said that the City already has incoming funding from Salt Lake County of about \$150,000. If there are issues the City will be ready.

Kristeen Arnold, 3885 S., thanked the group for their responsiveness. She said some neighbors received a letter because they live within 300 feet, but she did not receive the letter, and asked why the other side of the street did not receive the letter. Mr. Lilly said that normally the City does not provide extended notice for permitted uses. Hundreds of business licenses go out every year. He said normally when there is a conditional use application people within 300 feet are notified so she must be beyond the 300 feet. Mr. Lilly said staff published this use heavily and the reason for the meeting is to provide more notice. Rita Lund, Communications Director, said notice was in the electronic newsletter and social media so people would be aware and know how to get their questions answered. Ms. Arnold asked who owns the building and what prevents another shelter from moving into that building later. Mr. Lilly said that the building is built as an assisted living facility with a large kitchen. The building is built to a quasi-hospital standard. The building owner is First Step House. The federal government considers substance abuse to be the same, the City cannot treat a sober living center different from assisted living. Eventually First Step will operate this property as a substance abuse center. They are getting a permit from the State Department of Health that they must have before a business license will be issued. When Switchpoint leaves in April and another company wants to move in, then the City is at square one. First Step House has made investments in the building and has every intention of occupying it. If that changes, the City will let you know.

Mr. Lilly asked if Mr. Rasmussen (987 Lorraine Ave) had any questions. Mr. Rasmussen said that he had no additional questions, he appreciated the meeting. Like others at the meeting, he lives a street south and was interested in the operation of the facility and the future of the building.

Mr. Lilly asked if Wayne Johnson, Diane Angus, Allen Sowards, or Jamie Walker had questions as members of the Millcreek Community Council. Allen Sowards said that Millcreek Elementary is 6 blocks away and wants people to know that there is a school close. This is the fourth facility since 2018 that has been created. He worked with people that are homeless. Looking at the long-term trajectory, there are a few dozen treatment facilities in the Millcreek area, and he gets notice from the media or another source, it feels to him that transparency is valuable. He asked what we can do to increase transparency prior to things being signed and what can we do to better manage these facilities. He asked what residents rights were. Mayor Silvestrini said that on one hand giving advance public notification can create public clamor. Mayor Silvestrini said that he asked

Francis Lilly to contact the Community Council right away on this. There is a huge demand for these facilities and the issue with homelessness in the county and country has no easy solution. It is better to try and get people into treatment rather than warehouse them. This is about helping people make the effort. There are so many people that are not getting treatment and they need treatment. Many people doing petty crime are feeding drug habits. Mayor Silvestrini said there are recovery homes in Olympus Cove that are protected under federal law and perhaps the right answer is to not figure out ways to have less of them. This is a crisis all levels of government are dealing with. In this instance, the City tried to notify the Community Council and he said the City cannot let people freeze on the street. Mr. Sowards said that there are dozens in Millcreek, and it changes the dynamic of the neighborhood. Mr. Lilly said that federal law requires the City to be accommodating and agnostic as to the type of disability that the facility is serving.

Jamie Walker, Millcreek Community Council Member, commented that he appreciates the thoughtfulness that has been put in behind the location. Some people say that if you want to help the homeless put them in your neighborhood. Mr. Walker said this is a good spot for this. He was concerned about the walk-up factor and people cannot walk up. This is a great example of appeasing both sides. Mr. Walker thanked staff for working on this issue. Wayne Johnson, said he is pleased with this, it is a good facility, a lot of effort has gone into potential concerns. Diane Angus said it helps that residents can talk with City officials. She thanked staff for putting this together. Mayor Silvestrini said these are hard things about government, but he thinks this is the right thing.

Erin Litvak, Salt Lake County Deputy Mayor, thanked Mayor Silvestrini and explained that she understands helping the homeless community and everyone's compassion and questions are great. The goal is to do this in a non-disruptive way as possible. The homeless community comes from our communities. Darsajn said it sounds like the Mayor has done a good job and is thankful for the forward thinking.

Ms. Arnold asked how much property value is lost when a homeless center moves in. Mr. Lilly explained that in South Salt Lake the decision to situate the men's resource center on 10th West did affect property values. That change of use was very dramatic, the county proactively worked with surrounding property owners to make them whole. The scale of the shelter matters. If there is an existing facility, then the property values are probably already baked in the cake. If there had been a drastic change of use, then Millcreek would not have made the land use determination. Provided that the land use is managed well there should not be a change to property value. That is why Millcreek talked with everyone. Council Member Marchant asked if this includes just men, women, or families. Ms. Hollowell said just men. No families or females. Council Member Marchant asked if there has been outreach through the Other Side Academy or if there are other needs that the city can help with. Ms. Hollowell said that she will know in a week. Mr. Lilly gave his contact information out in case people have questions.

Katherine Fife, Director of Programs and Partnerships, said that this meeting was good. Switchpoint has a good reputation for helping their clients and community. Being solution-oriented helps people move forward.

Mr. Lilly thanked people for attending and expressing their concerns while understanding the dignity of the people being talked about.

Mr. Lilly closed the meeting at 7:12 pm.

APPROVED: _____ **Date**

Jeff Silvestrini, Mayor

Attest: Elyse Sullivan, City Recorder

DRAFT



**Minutes of the
Millcreek City Council
January 25, 2021
6:00 p.m.
Work Meeting
7:00 p.m.
Regular Meeting**

The City Council of Millcreek, Utah, met in a public work meeting and regular meeting on January 25, 2021 at City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The meeting was conducted electronically per Millcreek State of Local Emergency Directive No. 2 of 2020 and live streamed via the City's website with an option for online public comment.

PRESENT:

Council Members

Jeff Silvestrini, Mayor
Silvia Catten, District 1 (electronic)
Dwight Marchant, District 2 (electronic)
Cheri Jackson, District 3 (electronic)
Bev Uipi, District 4 (electronic)

City Staff

John Brems, City Attorney (electronic)
Elyse Sullivan, City Recorder
John Miller, City Engineer (electronic)
Kurt Hansen, Legislative Policy Director
Rita Lund, Communications Director
Francis Lilly, Planning and Zoning Director
(electronic)
Mike Winder, Assistant City Manager
(electronic)
Laurie Johnson, HR-Finance Director (electronic)

Attendees: Kumar Shaw, Chief Duane Woolsey (electronic), Chief Steve DeBry, and Officer Scott Green.

WORK MEETING – 6:00 p.m.

TIME COMMENCED: 6:00 p.m.

Mayor Silvestrini called the work meeting to order.

1. Capital Improvement Projects Budget Discussion; John Miller, City Engineer

John Miller presented the Council with a spreadsheet of project needs and the projected costs totaling \$45,529,100. He hoped to take the Council on a tour of the listed sites in the future. Council Member Jackson asked about the line item of “2000 E.: 3300 S. to Siggard – Reconstruction/Overlay.” Miller said he would double check that address reference. Council Member Jackson asked about completing sections of sidewalk on 2000 E. Miller said the difficulty with 2000 E. was the irrigation ditch. He said the “Miscellaneous” budget line item could cover some of that sidewalk however the piping of the ditch on Siggard was another listed project on the drainage tab of the spreadsheet. Council Member Jackson asked about the community council projects. Miller said the East Mill Creek Community Council gave priorities for both school and non-school related projects. The non-school projects were “Neffs Lane Phase

1, Birch Way SW, 2700 E.: SW 3300 S. to Evergreen (East Side).” The school project priorities were “2000 E. SW @ Siggard Intersection, Honeycut SW: 3540 S. to 3300 S., and Spring Haven/Springhollow Dr. SW.” Miller pointed out that not all of his notes that he was presenting on were not in the spreadsheet in the meeting packet. Council Member Catten asked if the \$600,000 for the “900 E. 3900 S. to 4500 S. (Grant Local Match)” line item included all of the extras. Miller said that line item was the City’s match for the \$7 million grant. The crosswalk enhancement proposed at 4125 S. and 900 E. was included in that cost. Miller said the preliminary engineering for the environmental study would be paid in the current fiscal year and the rest would be in the next fiscal year. Council Member Marchant asked about the timeline for “1300 E. 3900 S. to 4500 S. Reconstruction/Overlay” line item. Miller said he had been seeking grant funding to finish that project. He said the City needs to either do a total reconstruction for \$10-15 million or an overlay and continue to allow development to address minor drainage. Council Member Marchant asked about the timing for the overlay. Miller anticipated getting a grant in the next 4-6 years. Council Member Marchant asked about the sidewalk across the street from St. Mark’s Hospital near Marie Calendar’s being replaced as a project. Miller said that Salt Lake County Public Works Operations (SLCo Ops) had been addressing trip hazards in sidewalks over the last few months, specifically in that area. He said the concrete work was done by those who are now plowing snow for the winter season. The trip hazards were part of maintenance covered under the SLCo Ops contract, not capital improvement projects. Council Member Uipi asked if Miller had prioritized projects based on safety. Mayor Silvestrini said he wanted the Council to discuss the projects before reviewing Miller’s assessment. Council Member Jackson asked about projects from the community councils and adding from constituents’ requests in the Council districts. Miller said he had requests from all the community councils but the Canyon Rim Citizens Association.

Council Member Marchant asked about the “Public Works Yard (Reserved Funds)” line item. Miller said the City needed a public works yard at some point because services from the County would be priced out, so the funds were to be set aside for future use. He said there were two parks line items: pickle ball courts at Canyon Rim Park and expansion work at the Neff Canyon trailhead. Miller reviewed his project recommendations for the current budget year for the Capital Improvement Projects (CIP) fund which already had committed funds and the additional staff recommendations from reprogrammed monies: “Pavement Preservation, Jupiter Brockbank SW, 3900 S.: I-215 to 2300 E. Reconstruction, 900 E.: 3900 S. to 4500 S. Safety Improvements, Wasatch Blvd 3441 dip, 3900 S.: Jordan River to 700 E., 3800 S. Skyline HS Intersection, Highland Dr: 3300 S. to 3900 S., and 900 E.: 3900 S. to 4500 S. Constructions Match.” Council Member Marchant asked about the funding for the Skyline High School intersection at Virginia Way and Upland Drive. Miller said the project was through a federal grant and Millcreek had to match a portion of it. The Granite School District was not going to help pay for that, but they would be making improvements along their property frontage.

Miller reviewed the committed funds in the current fiscal year for sidewalk projects, traffic calming, storm drain, active transportation, and miscellaneous projects. Mayor Silvestrini asked about the scope for phase 1 of Neffs Lane sidewalk. Miller showed the Council the stretch of sidewalk on a map for phase 1 and 2. He then reviewed his project recommendations for the next fiscal year, which totaled \$1.9 million. Laurie Johnson said anything not spent in the General Fund could go into Fund Balance. The priority was to stay below the 25% fund balance state requirement and any carry over funds could go into the Capital Improvement Projects fund. She

said there was an additional \$1.9 million left over from Fiscal Year 2019-20 in the CIP fund balance that had not been budgeted.

Mayor Silvestrini asked the Council to review the list and come back to the next work session with their recommendations. Council Member Uipi asked for the project priorities from the community councils.

Laurie Johnson said Millcreek had received an allocation of \$350,000 for Community Development Block Grant projects and had until February 1st to get the initial application to Salt Lake County. Mayor Silvestrini said lower income projects qualified and the Council should pick one that provided a community benefit. Miller said Sunnyvale Park phase 2 and 3 could qualify as well as the proposed 3900 S. sidewalk near the TRAX station. The Council voted for the proposed sidewalk project on 3900 S. Johnson said she would work on the application.

2. Staff Reports

There were none.

3. Discussion of Agenda Items, Correspondence, and/or Future Agenda Items

Council Member Uipi said she attended a national webinar on policing by GreenKey, an organization that does body camera analysis and offers three types of reports. She said she would look into Unified Police Department being reviewed as a pilot. Mayor Silvestrini asked if Council Member Uipi had spoken to Sheriff Rivera about it. Council Member Uipi said no and wanted the Councils' input on it. Mayor Silvestrini felt it was worth pursuing since it was free.

Council Member Jackson moved to adjourn the work meeting at 6:58 p.m. Council Member Uipi seconded. Mayor Silvestrini called for the vote. All Council Members voted yes. The motion passed unanimously.

REGULAR MEETING – 7:00 p.m.

TIME COMMENCED: 7:12 p.m.

1. Welcome, Introduction and Preliminary Matters

1.1 Pledge of Allegiance

Mayor Silvestrini called the meeting to order then led the pledge of allegiance.

1.2 Public Comment

Elyse Sullivan read an online comment received via the City's website from Becky Arrowood, 1906 E. Orchard Drive. *"Hello, I would like to submit a request to allocate funds for the repaving of Highland Drive between 3900 South and 3300 South. At times I feel like I am almost driving on a gravel road, because the road is in such terrible condition. Thank you. Becky Arrowood."*

Mayor Silvestrini said Millcreek would try and accomplish that this year, as discussed in the work meeting.

Sullivan also read an online comment received via the City's website from Thom DeSirant, 718 E. Nibley View Court. *"Page one of the document titled 'WORK MTG ITEM 1 _ DRAFT FUTURE PROJECTS FY2021-22.PDF' lists 'Millcreek Canyon Improvements' at a cost of 15 million dollars, and adds 'we need to annex.' \$15 million is approximately a third of the entire budget for future projects, a significant amount. What would we be annexing, the entire swath of land, just the road, or something else? Who currently owns or controls the land and why can't they for the improvements? What benefit does Millcreek receive by annexing the land?"*

Mayor Silvestrini said Millcreek Canyon was part of unincorporated Salt Lake County and the responsibility for road improvements there was with the Municipal Services District of Greater Salt Lake. Millcreek residents heavily use that canyon, but it was not within city boundaries so Millcreek would not be spending that much money. Millcreek would be working in collaboration with the U. S. Forest Service and Salt Lake County on a FLAP grant to do road improvements in or on the Forest Service land. The Forest Service needed partners to help apply for the grant. Millcreek may have a small match but was not planning on spending that much money.

1.3 Millcreek Precinct Officer of the Month for December 2020

Chief Steve DeBry presented Officer Scott Green as Officer of the Month for December 2020. Chief DeBry said Officer Green follows up on hit and run cases, helps citizens, writes detailed reports, exceeds assigned duties, and much more. Recently he responded to a serious auto accident and extricated the victims from the vehicles in a safe manner. The Citizens Advisory Board presented Officer Green with a gift. Mayor Silvestrini thanked Officer Green for his work.

2. Planning Matters

2.1 Discussion and Consideration of Ordinance 21-02, Rezoning Certain Property Located at Approximately 4396 South Garden Drive from the R-1-10 Zone to the R-1-5 Zone

Mayor Silvestrini said the item was to be continued per staff's request. Mayor Silvestrini asked for public comment. There was none.

Council Member Jackson moved to continue item 2.1 to the next regularly scheduled meeting. Council Member Catten seconded. Mayor Silvestrini called for the vote. All Council Members voted yes. The motion passed unanimously.

2.2 Discussion and Consideration of Ordinance 21-03, Notifying the Public of a Pending Ordinance That Would Amend the R-M Residential Zone and Planned Unit Developments

Francis Lilly said staff had been working on code changes with the community councils and Planning Commission. The PUD code refers to old County code and practices that Millcreek no longer engages in. The changes are also a reflection of lessons learned in the past couple of years with prior applications. He anticipated a recommendation from the Planning Commission at the end of February. Mayor Silvestrini said the ordinance would allow staff the ability to stop accepting applications under the old ordinance.

Council Member Jackson moved to adopt Ordinance 21-03, Notifying the Public of a Pending Ordinance That Would Amend the R-M Residential Zone and Planned Unit Developments. Council Member Catten seconded. The Recorder called for the vote. All Council Members voted yes. The motion passed unanimously.

3. Financial Matters

3.1 Fiscal Year 2020-21 2nd Quarterly Financial Report; Laurie Johnson, HR-Finance Director

Laurie Johnson said 50% of the budget year had passed and 71.64% of General Fund revenues had been received. This amount was higher than would be expected at that point in the budget cycle and it was due to the receipt of CARES Act funds and property tax revenues. She said the revenues were doing well with property taxes and she had raised the amount budgeted for sales tax. The revenue was on target for business licenses and over for building permits. Johnson said 57.83% of the General Fund budget had been expended and then reviewed the department expenditures. The Mayor and Council budget was a little lower than expected due to the payment of the Utah League of Cities and Towns dues. The Economic Development budget was lower than expected due to the payment of retail promotion fund grants. The Non-Departmental was higher than expected due to transfer of related funds which would be done later in the fiscal year. The Fleet budget was higher than expected since funding allocated for a vehicle had not been spent. The Class B & C Road funds would be adjusted as expended. All other department budgets were within expected parameters. The Capital Improvement Project fund had 89.49% budget available. Johnson said the Storm Water fund was new that fiscal year. The City had received \$476,058 in the second quarter and nothing in the first quarter. Staff had not spent more than what had been collected.

Mayor Silvestrini said Class B and C Road funds were down because of the gas tax since people were driving less during the pandemic. Millcreek had received 127% in sales tax revenue for November 2020.

4. Reports

4.1 Mayor's Report

Mayor Silvestrini said after evaluating almost 40 applicants for the assistant city manager position, he selected Mike Winder to fill the position. He said the Unified Police Department (UPD) Board asked him to serve as Chair again. He said President Trump approved the Emergency Declaration with Utah for the windstorm last September which allows municipalities to be able to be reimbursed for costs incurred because of the disaster. Millcreek had expended approximately \$192,700 and will get reimbursed. He said a lot of the money went to Salt Lake County Public Works to pay for waste removal.

4.2 City Council Member Reports

Council Member Uipi said there was a good support group at the Policing Townhall held January 19th. It was determined then to have a townhall in one year and updates from UPD would be heard monthly. She invited residents to continue to share their experiences with UPD. She thanked Francis Lilly for the fieldtrip to the Bountiful ice rink.

4.3 Staff Reports

There were none.

4.4 Unified Police Department (UPD) Report

Chief Steve DeBry said his officers come to work every day because they love what they do. He said a trifecta came together last year with the Covid-19 pandemic, social unrest, and not knowing department effects with Taylorsville leaving UPD. He commended his department for their work. Mayor Silvestrini concurred. He then gave the Council a synopsis from the prior year.

In 2020, there were 13,113 cases, 3,511 citations, 34,966 calls for service, and 648 booking arrests made. He showed a graph breakdown of those categories by month with the highest amounts being in the summer. He mentioned that there had been 4 response calls to the 3300 S. homeless transition shelter in December 2020 and 75 calls within ¼ mile radius from it. The Millcreek Crime Suppression Unit had 240 Class A and felony arrests, 31 search warrants served, and 281 citations for speed enforcement and traffic violations. The Motor/Traffic Unit conducted 30 hours of pedestrian safety enforcement which resulted in 83 traffic stops and 63 citations, back to school crossing enforcement awareness which resulted in 89 citations and 70 warnings issued, and 21 alcohol and drug related arrests from 48 directed DUI enforcement shifts. The Community Oriented Policing Unit cleaned up over 20,000 pounds of garbage and waste from illegal campsites with the County Health Department, investigated and resolved 45 cases of graffiti, conducted 12 bar and sexually oriented business compliance checks, conducted 3 Eliminate Alcohol Sales to Youth checks, provided service to the community through notification and evacuation planning during the wildfire, responded to 216 transient calls and provided the homeless population with resources, and more. The Collision Analysis and Reconstruction Unit investigated 5 critical accidents in Millcreek. Lastly, Chief DeBry announced Officer Adam Melnitsky as the Millcreek Precinct Officer of the Year for 2020.

Council Member Uipi asked if there was a rise in crosswalk violations from the prior year. Chief DeBry said enforcement was ramped up, so there was probably more. Council Member Uipi asked for an update on car burglaries. She asked if the Officer of the Year was selected by peers. Chief DeBry said the officer was selected by him, the lieutenant, and supervisors of the division; 11 people. He said car burglaries were prevalent in Millcreek. He said residents needed to park under a light, off the street, lock their doors, and not to leave valuables in the car.

4.5 Unified Fire Authority (UFA) Report

Chief Woolsey said 36 new recruits would begin camp on February 1st for a 16-week academy. The crews had received Covid-19 vaccinations. UFA had determined the stations for reconstruction. Millcreek Station #112 would start that year. He reviewed the recent promotions and retirements. Mayor Silvestrini commended UFA for their work.

5. Consent Agenda

5.1 Approval of January 11, 2021 Work Meeting and Regular Meeting Minutes

Council Member Uipi moved to approve the minutes. Council Member Jackson seconded. Mayor Silvestrini called for the vote. All Council Members voted yes. The motion passed unanimously.

6. New Items for Subsequent Consideration

There were none.

7. Calendar of Upcoming Events

- Mt. Olympus Community Council Mtg., 2/2/21, 6:00 p.m. TBD
- Millcreek Community Council Mtg., 2/2/21, 6:30 p.m. TBD
- Canyon Rim Citizens Association Mtg., 2/3/21, 7:00 p.m. TBD
- East Mill Creek Community Council Mtg., 2/4/21, 6:30 p.m. TBD
- City Council Mtg., 2/8/21, 5:00 p.m. at City Hall

Council Member Jackson moved to go into a closed meeting per Utah Code Ann. §52-4-205(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual at 8:10 p.m. Council Member Marchant seconded. The Recorder called for the vote. All Council Members voted yes. The motion passed unanimously.

Council Member Catten moved to go back into the open meeting at 9:00 p.m. Council Member Uipi seconded. Mayor Silvestrini called for the vote. All Council Members voted yes. The motion passed unanimously.

The Council decided which community council meetings they would attend in February.

ADJOURNED: Council Member Jackson moved to adjourn the regular meeting at 9:05 p.m. Council Member Uipi seconded. Mayor Silvestrini called for the vote. All Council Members voted yes. The motion passed unanimously.

APPROVED: _____ Date
Jeff Silvestrini, Mayor

Attest: _____
Elyse Sullivan, City Recorder