

1. Historic Preservation Commission Special Meeting Agenda (PDF)  
Millcreek Historic Preservation Commission Meeting Agenda

Public Notice is hereby given that the Historic Preservation Commission of Millcreek will assemble in a special public meeting on Thursday, 18 May 2023, at City Hall, 3330 S. 1300 E., Millcreek, Utah 84106, commencing at 6:00 p.m.

6:00 p.m. - Special Meeting

1. Report by Kirk Huffaker on Mountair Acres and Selected Sites Reconnaissance Survey
2. Updates from the Historic Preservation Commission Sub-Committees
3. Staff Updates
4. Approval of April 13, 2023, Regular Meeting Minutes
5. **Adjourn**

In accordance with the Americans with Disabilities Act, Millcreek will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting the ADA Coordinator, 801-214-2751 or khansen@millcreek.us, at least 48 hours in advance of the meeting.

The meeting will be live streamed via the City's website at:  
<https://millcreek.us/373/Meeting-Live-Stream>. Public comment can be submitted before or during the meeting via the City's website at:  
<https://millcreek.us/FormCenter/Contact-Us-5/Public-Comments-61>.

The Commission may convene in an electronic meeting. Commissioners may participate from remote locations and may be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be City Hall.

THE UNDERSIGNED DULY APPOINTED CITY RECORDER FOR THE MUNICIPALITY OF MILLCREEK HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

City Offices   City Website   Utah Public Notice Website

Those Listed on the Agenda   <http://millcreek.us>

<http://pmn.utah.gov>

DATE: May 4, 2023

DEPUTY CITY RECORDER: Alex Wendt

Agenda items may be moved in order, sequence, and time to meet the needs of the Commission.

Documents:

[HPC 5-18-23 SPECIAL MEETING.PDF](#)  
[HPC 4-13-2023 DRAFT MINUTES.PDF](#)



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**Minutes of the  
Millcreek Historic Preservation Commission  
April 13, 2023  
6:00 p.m.  
Regular Meeting**

The Historic Preservation Commission of Millcreek, Utah, met in a regular meeting on April 13, 2023, at City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The meeting was live streamed via the City's website with an option for online public comment.

**PRESENT:**

**Commissioners**

Peter Brinton (absent)  
Kaye Donahoe  
Molly Enos, Chair  
Tiffany Hunter Greene  
Emily Johnson (electronic)  
Ryan Lufkin, Vice Chair  
Arie LeeFlang

**City Staff**

Francis Lilly, Assistant City Manager  
Alexander Wendt, Deputy City Recorder  
Kurt Hansen, Facilities Director  
Sean Murray, Planner  
Rita Lund, Communications Director

**Attendees:**

**REGULAR MEETING – 6:00 p.m.**

**TIME COMMENCED – 6:03 p.m.**

Chair Molly Enos called the meeting to order.

**1. Oath of Office for New Commissioner Arie LeeFlang**

Francis Lilly introduced Arie LeeFlang as the newest member of the Historic Preservation Commission (HPC). Alexander Wendt, Deputy Recorder, administered the oath of office to Mr. LeeFlang. Commissioner Arie LeeFlang took the oath of office, swearing to support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah. He also pledged to discharge the duties of his office with fidelity.

**2. Updated from Historic Preservation Sub-Committees**

Chair Enos said that Commissioner Maxfield had been on the Historic Properties and Markers Subcommittee. Chair Enos asked what subcommittee Commissioner LeeFlang would like to be part of and reviewed the different sub-committee assignments. Commissioner LeeFlang said his best fit would be on the Records Committee because of his background as a record manager with the State of Utah. However, Commissioner LeeFlang said he would be happy to serve elsewhere.

Commissioner Greene gave the update for the Properties and Markers Sub-Committee.

Commissioner Greene has started a historic marker registry within Millcreek. There are about a dozen historic markers already in existence in Millcreek. They are mostly pioneer era commemorations. Mr. Lilly said that the markers could be inventoried on the Historic Preservation page on the city website. Commissioner Greene suggested that in the future it would be nice to have a directory of historic places at Millcreek Common that residents could interact with. Chair Enos spoke about someone in Olympus Cove who contacted her on behalf of their neighbor who has a historic home. They would like their home added to the Millcreek Registry. Mr. Lilly said there is not yet a process for residents to add their homes to the registry, but staff can create it. Mr. Lilly said that he added fourteen buffer properties to that list; this property could be added with the help of Mr. Kirk Huffaker. Mr. Lilly said that homes like this could be added to the list during the yearly review unless there was some kind of exigent circumstance. Chair Enos wondered how the apartments behind the Goldfish Swim School could change their name to Mt. Aire Apartments when they are not in the Mount Aire neighborhood. Mr. Lilly said he did not believe that there was a way to influence them to change their name to something else.

Commissioner Lufkin gave the update from the Community Outreach Subcommittee. He is working on small articles for Venture Out, the city newsletter, and World Refugee Day. Rita Lund, Communications Director, said that she needs the article for the June newsletter as fast as possible. Venture Out in July will just be a movie night. June Venture Out events will be much larger and more popular. Chair Enos received an email from the Utah Division of State History. They are holding an online lecture about women that used homesteading laws to create intergenerational wealth. Commissioner Johnson gave the update from the Records Subcommittee. She spoke with Mr. Lilly and Mr. Sean Murray about chain of custody documents and refining the collection scope.

### 3. Staff Updates

Sean Murray, Planner, started the staff updates. On the 29<sup>th</sup> of April the city is hosting a fun-run near the Mountair neighborhood. Mr. Murray will be manning a booth during the event. Commissioner Lufkin saw that Mountair residents are unhappy about utility work being done in the Mountair area. Mr. Lilly said that Rocky Mountain Power (RMP) is building a 1-million-kilowatt underground power line that will serve Millcreek and Sugarhouse. This helps RMP to not build a new substation. RMP will be responsible for restoring the Mountair Streetscape the way that it was before work began. Chair Enos suggested having a myth busting question and answer in the newsletter twice a year to address myths and rumors that sweep the community. Ms. Lund spoke about a grant/project to wrap some power boxes in art. It would be great for the city to consider some historic photographs for the power box art. In the future there will need to be a selection committee for artists. Mr. Murray said he spoke with Josie Showalter, the Millcreek Grant Coordinator. One grant application has federal requirements that Ms. Showalter and Mr. Murray will coordinate. Additionally, the State Historic Preservation Office (SHPO) grant will not pay for Preservica. This is a surprise, but it is also the cheapest portion of the grant that the city had asked for. Commissioner Lufkin asked about a tour of the new city hall building for the HPC. Mr. Lilly said he would schedule a tour for the HPC.

Commissioner Johnson said she has seen a lot of emails from the HPC members about grant opportunities and wondered if some of these have been worthwhile, and how to track grant opportunities. Mr. Murray said he is going to create a calendar to know what to look for and

work backwards from deadline dates for grants. Chair Enos asked if the city has a grant writer on staff. Mr. Lilly said yes, she is involved in the HPC grant process.

**4. Approval of March 9, 2023, Regular Meeting Minutes**

**Commissioner Donahoe moved to approve the March 9, 2023, regular meeting minutes. Commissioner Lufkin seconded. Chair Enos called for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Johnson voted yes, Commissioner Leeftang abstained, and Chair Enos voted yes. The motion passed.**

**ADJOURNED: Commissioner Greene moved to adjourn the meeting at 6:47 p.m. Commissioner Lufkin seconded. Chair Enos called for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Johnson voted yes, Commissioner Leeftang voted yes, and Chair Enos voted yes. The motion passed unanimously.**

**APPROVED:** \_\_\_\_\_ **Date**  
**Molly Enos, Chair**

**Attest:** \_\_\_\_\_  
**Alex Wendt, Deputy Recorder**

