

## 1. City Council Meeting (PDF)

### Millcreek City Council & Community Reinvestment Agency Meeting Agenda

Public Notice is hereby given that the City Council of Millcreek will assemble in a public work meeting and regular meeting on Monday, 12 June 2023 at City Hall, 3330 S. 1300 E., Millcreek, Utah 84106, commencing at 5:00 p.m. for the work meeting and 7:00 p.m. for the regular meeting. The Community Reinvestment Agency of Millcreek will also assemble in a regular public meeting and will commence when the City Council has recessed or concluded the Council meeting.

5:00 p.m. - WORK MEETING:

1. Introduction of Doug Stowell, Indigent Defense, and Tucker Hansen, Prosecutor
2. Human Resources Policies Presentation; Stephanie Bond, HR Manager, and Josie Showalter, CDBG/Grant Administrator
3. **Planning Matters First Readings:**
  - a. ZM- 23- 003, Rezone Request from R-1- 8 to R-1- 5 at 3564 S. 1100 E.; Katie Larsen, Planner
  - b. ZT- 23- 007, Code Text Amendment on Manufactured Home and Tiny Home Zone; Sean Murray, Planner
  - c. ZM- 22- 009, Request to Amend Millcreek's Future Land Use Map from Retail/Office to Neighborhood II; Rezone 2.2 Acres of Property from the Commercial (C- 3) Zone to the Residential (R- M) Zone; and Enter into a Development Agreement for Property Located at 3739 S. 900 E.; Francis Lilly, Planning & Zoning Director
4. Staff Reports
5. Discussion of Agenda Items, Correspondence, and/or Future Agenda Items

7:00 p.m. - REGULAR MEETING:

1. Welcome, Introduction and Preliminary Matters
  - 1.1 Pledge of Allegiance
  - 1.2 Public Comment

Audience members may bring any item to the Council's attention. Comments are subject to the Public Comment and Policy set forth below. State Law prohibits the Council from acting on items that do not appear on the agenda.

## 2. Planning Matters

2.1 Discussion and Consideration of Ordinance 23- 20, Rezoning the Properties Located at Approximately 3956- 3960 South 300 East from the R- 2- 10 (Medium Density Residential) Zone to the R- M (Multifamily Residential) Zone

2.2 Discussion and Consideration of Ordinance 23- 21, Authorizing Millcreek to Enter into a Development Agreement Concerning the Development of Properties Located at Approximately 3956- 3960 South 300 East

## 3. Financial Matters

3.1 Discussion and Consideration of Ordinance 23- 22, Adopting a Final Budget; Making Appropriations for the Support of Millcreek for the Time Period Beginning July 1, 2023, and Ending June 30, 2024, and Determining the Rate of Tax and Levying Taxes upon all Real and Personal Property within Millcreek (the Resulting Tax is the Same Amount of Tax Previously Collected by Millcreek and Will Not Result in a Tax Increase to Residents of Millcreek)

3.2 Establish a Time and Place for a Public Hearing to Change Elective and Statutory Officers' Compensation - June 26, 2023 at Approximately 7:00 p.m.

## 4. Business Matters

4.1 Discussion and Consideration of Resolution 23- 22, Approving a Resolution to Adopt a Language Assistance Plan and an Effective Communication Policy

4.2 Discussion and Consideration of Resolution 23- 23, Approving a Resolution to Adopt a Millcreek Promise Health Coalition Complaint Policy

4.3 Discussion and Consideration of Resolution 23- 24, Authorizing and Recognizing Mayor Jeff Silvestrini as the Official Authorized to Execute Agreements for and on behalf of Millcreek with Salt Lake County Regarding the Community Development Block Grant Program, Home Investment Partnership Program, & Emergency Solutions Grant Program for the Federal Fiscal Years 2024 Through 2026

4.4 Discussion and Consideration of Resolution 23- 25, Approving an Interlocal Cooperative Agreement with Salt Lake County for Animal Control Services

4.5 Discussion and Consideration of Resolution 23- 26, Authorizing the Mayor to Grant Written Consent of the Local Authority for Off- Premises Beer Retailer State Licenses Located in Millcreek City and Ratifying all Previous Written Consent of **the Local Authority for Off- Premises Beer Retailer State Licenses Located in Millcreek**

4.6 Discussion and Consideration of Resolution 23- 27, Approving Appointments to the Planning Commission

4.7 Discussion and Consideration of Resolution 23- 28, Adopting a Policy Regarding Donation of Money for Park Improvements

4.8 Discussion and Consideration of Resolution 23- 29, Approving an Agreement **with the Millcreek Community Foundation Regarding a Paver Management Program**

## 5. Reports

### 5.1 Mayor's Report

### 5.2 City Council Member Reports

### 5.3 Staff Reports

## 6. Consent Agenda

### 6.1 Approval of May 22, 2023 Work Meeting and Regular Meeting Minutes

## 7. New Items for Subsequent Consideration

## 8. Calendar of Upcoming Events

- Planning Commission Mtg. 6/21/23 5:00 p.m.
- City Council Mtg. 6/26/23 7:00 p.m.

## 9. Closed Session (If Needed)

The Council may convene in a closed session to discuss items as provided by **Utah Code Ann. §52- 4- 205.**

## 10. Adjournment

## Community Reinvestment Agency Convening

1. Discussion and Consideration of Resolution 23-02, Adopting the Community Reinvestment Agency (CRA) Annual Budget for the Fiscal Year Beginning July 1, 2023, and Ending June 30, 2024
2. Approval of April 24, 2023 Meeting Minutes
3. Adjournment

In accordance with the Americans with Disabilities Act, Millcreek will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting the ADA Coordinator, 801-214-2751 or [ADAINFO@MILLCREEK.US](mailto:ADAINFO@MILLCREEK.US), at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Council may be asked to complete a written comment form and present it to the City Recorder. In general, the Chair will allow an individual two minutes to address the Council. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the Chair may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff to assist the citizen; direct the citizen to the proper administrative departments; or take no action. Public comment can be submitted via the City's website at:

[HTTPS://MILLCREEK.US/FORMCENTER/CONTACT-US-5/PUBLIC-COMMENTS-61](https://millcreek.us/formcenter/contact-us-5/public-comments-61).

The meetings will be live streamed via the City's website at: [HTTPS://MILLCREEK.US/373/MEETING-LIVE-STREAM](https://millcreek.us/373/meeting-live-stream). The Council may convene in an electronic meeting. Council members may participate from remote locations and may be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be City Hall.

THE UNDERSIGNED DULY APPOINTED CITY RECORDER FOR THE MUNICIPALITY OF MILLCREEK HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

City Offices City Website Utah Public Notice Website

Those Listed on the Agenda [HTTP://MILLCREEK.US](http://millcreek.us)

[HTTP://PMN.UTAH.GOV](http://PMN.UTAH.GOV)

DATE: June 7, 2023

CITY RECORDER: Elyse Sullivan

Agenda items may be moved in order, sequence, and time to meet the needs of the Council.

Documents:

CC AND CRA 6-12-23 AGENDA.PDF  
WORK MTG ITEM 2 \_ HR POLICIES.PDF  
WORK MTG ITEM 3A \_ ZM-23-003 CITY COUNCIL STAFF REPORT.PDF  
WORK MTG ITEM 3B \_ ZT-23-007 STAFF REPORT CITY COUNCIL.PDF  
WORK MTG ITEM 3C \_ ZM-22-009 STAFF REPORT.PDF  
ITEM 2.1 \_ ORDINANCE 23-20 REZONE.PDF  
ITEM 2.2 \_ ORDINANCE 23-21 DEV. AGREEMENT.PDF  
ITEM 4.1 \_ RESOLUTION 23-22 LAP AND ECP.PDF  
ITEM 3.1 \_ ORDINANCE 23-22 FY23-24 BUDGET.PDF  
ITEM 4.2 \_ RESOLUTION 23-23 PROMISE HEALTH COALITION COMPLAINT  
POLICY.PDF  
ITEM 4.3 \_ RESOLUTION 23-24 CDBG GRANTS.PDF  
ITEM 4.4 \_ RESOLUTION 23-25 ANIMAL CONTROL ILA.PDF  
ITEM 4.5 \_ RESOLUTION 23-26 AUTHORIZING MAYOR AS LOCAL  
AUTHORITY.PDF  
ITEM 4.6 \_ RESOLUTION 23-27 APPOINTING PLANNING  
COMMISSIONERS.PDF  
ITEM 4.7 \_ RESOLUTION 23-28 PARK IMPROVMENT DONATIONS.PDF  
ITEM 4.8 \_ RESOLUTION 23-29 PAVER PROGRAM AGREEMENT.PDF  
ITEM 6.1 \_ CC 5-22-23 DRAFT MINUTES.PDF

2. CRA Packet (PDF)

Documents:

CRA ITEM 1 \_ RESOLUTION 23-02 FY23-24 BUDGET.PDF  
CRA ITEM 2 \_ CRA 4-24-23 DRAFT MINUTES.PDF