

1. Community Reinvestment Agency Meeting

Millcreek City Council & Community Reinvestment Agency Meeting Agenda

PUBLIC NOTICE is hereby given that the City Council of Millcreek will assemble in a public work meeting and regular meeting on Monday, 28 June 2021 at City Hall, 3330 S. 1300 E., Millcreek, Utah 84106, commencing at 6:45 p.m. for the work meeting and 7:00 p.m. for the regular meeting. The Community Reinvestment Agency of Millcreek will also assemble in a regular public meeting and will commence when the City Council has recessed or concluded the Council meeting.

6:45 p.m. – WORK MEETING:

1. Proposed Amendments to Title 5 Business Licenses and Regulations; Alex Wendt, Business License Administrator
2. Staff Reports
3. Discussion of Agenda Items, Correspondence, and/or Future Agenda Items

7:00 p.m. - REGULAR MEETING:

1. Welcome, Introduction and Preliminary Matters

1.1 Pledge of Allegiance

1.2 Public Comment

Audience members may bring any item to the Council's attention. Comments are subject to the Public Comment and Policy set forth below. State Law prohibits the Council from acting on items that do not appear on the agenda.

1.3 Proclamation Honoring Emerson Cannon

1.4 Millcreek Precinct Officer of the Month for May 2021

2. Planning Matters

2.1 Public Hearing on Proposed Vacation of a Portion of 1800 East Street from Gregson Avenue to Approximately 3026 South 1800 East

2.2 Public Hearing on Proposed Vacation of a Portion of Chambers Avenue from 1340 East to Approximately 1364 East

2.3 Discussion and Consideration of Ordinance 21-28, Amending Title 18 of the Millcreek Code of Ordinances with Respect to Title Report Requirements

3. Financial Matters

3.1 Public Hearing on Opening and Amending the FY 2020-21 General Fund and Capital Improvement Project Fund Budget

3.2 Discussion and Consideration of Ordinance 21-25, Amending the 2020-21 Fiscal Year Budget

3.3 Public Hearing on an Appropriation of up to \$45,000 to the Community Councils, up to \$150,000 for Events, and up to \$10,000 for the Rain Barrel Program

3.4 Discussion and Consideration of Ordinance 21-26, Approving a Monetary Contribution of up to \$45,000 to Community Councils, up to \$150,000 to Utah Venture Outdoors and up to \$10,000 to the Utah Rivers Council

4. Business Matters

4.1 Discussion and Consideration of Resolution 21-19, Approving the Name Change of 2940 East Street and 3835 South Street to McBride Drive

4.2 Discussion and Consideration of Ordinance 21-27, Regulating, Preventing, and Banning the Discharge of Fireworks Within Areas of the City that are East of 900 East Street

4.3 Discussion and Consideration of Resolution 21-24, Approving the First Amendment to Interlocal Cooperative Agreement between Salt Lake County and Millcreek for Park Services

4.4 Discussion and Consideration of Resolution 21-25, Approving the Renewal of a Lobbyist Service Contract with Capstone Strategies, LLC

4.5 Discussion and Consideration of Resolution 21-26, Approving the Renewal of a Managed Information Technology Service Contract with Les Olson Company

4.6 Discussion and Consideration of Resolution 21-27, Approving the Renewal of a Civil Legal Services Contract Between Millcreek and John N. Brems

4.7 Discussion and Consideration of Resolution 21-28, Accepting the Outdoor Recreation Infrastructure Grant that Requires a Match in the Amount of \$5,000 and Approving the Agreement with the State of Utah, Governor's Office of Economic Development

4.8 Discussion and Consideration of Resolution 21-29, Authorizing and Recognizing Mayor Jeff Silvestrini as the Official Authorized to Execute Agreements for and on Behalf

of Millcreek with Salt Lake County Regarding the Community Development Block Grant Program (CDBG) for the Program Year 2021-2022

5. Reports

5.1 Mayor's Report

5.2 City Council Member Reports

5.3 Staff Reports

5.4 Unified Fire Authority Report

5.5 Unified Police Department Report

6. Consent Agenda

6.1 Approval of June 14, 2021 Regular Meeting Minutes

6.2 Approval of June 22, 2021 Special Meeting Minutes

7. New Items for Subsequent Consideration

8. Calendar of Upcoming Events

- East Mill Creek Community Council Mtg., 7/1/21, 6:30 p.m. TBD
- Mt. Olympus Community Council Mtg., 7/6/21, 6:00 p.m. TBD
- Millcreek Community Council Mtg., 7/6/21, 6:30 p.m. TBD
- Canyon Rim Citizens Association Mtg., 7/7/21, 7:00 p.m. TBD
- City Council Mtg., 7/12/21, 5:00 p.m. at City Hall

9. Closed Session (If Needed)

The Council may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205.

10. Adjournment

Community Reinvestment Agency Convening

1. Public Hearing on Opening and Amending the FY 2020-21 the Community Reinvestment Agency (CRA) Budget
2. Discussion and Consideration of Resolution 21-13, Amending the Community Reinvestment Agency (CRA) Annual Budget for the Fiscal Year Beginning July 1, 2020, and Ending June 30, 2021
3. Approval of June 14, 2021 Regular Meeting Minutes
4. Adjourn

In accordance with the Americans with Disabilities Act, Millcreek will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting the ADA Coordinator, 801-214-2751 or khansen@millcreek.us, at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Council may be asked to complete a written comment form and present it to the City Recorder. In general, the Chair will allow an individual two minutes to address the Council. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the Chair may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff to assist the citizen; direct the citizen to the proper administrative departments; or take no action.

Public comment can be submitted via the City's website at:
<https://millcreek.us/FormCenter/Contact-Us-5/Public-Comments-61>.

THE UNDERSIGNED DULY APPOINTED CITY RECORDER FOR THE MUNICIPALITY OF MILLCREEK HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

City Offices City Website Utah Public Notice Website

Those Listed on the Agenda <http://millcreek.us>

<http://pmn.utah.gov>

DATE: June 23, 2021

CITY RECORDER: Elyse Sullivan

*Agenda items may be moved in order, sequence, and time to meet the needs of the Council and Agency.

The meeting will be live streamed via the City's website at:
<https://millcreek.us/373/Meeting-Live-Stream>.

Documents:

[CRA ITEM 2 _ CRA RESOLUTION 21-13 FY 20-21 BUDGET AMENDMENT.PDF](#)
[CRA ITEM 3 _ CRA 6-14-21 DRAFT MINUTES.PDF](#)

RESOLUTION NO. 21-13

**A RESOLUTION OF THE MILLCREEK COMMUNITY REINVESTMENT AGENCY
AMENDING THE COMMUNITY REINVESTMENT AGENCY (CRA) ANNUAL
BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2020, AND ENDING JUNE 30, 2021**

WHEREAS, the Millcreek Community Reinvestment Agency (“Agency”) met in regular session on June 28, 2021 to consider, among other things, amending the Community Reinvestment Agency (CRA) annual budget for the fiscal year beginning July 1, 2020, and ending June 30, 2021; and

WHEREAS, the Agency has adhered to appropriate public hearing requirements as required by law.

NOW, THEREFORE, BE IT RESOLVED that the Millcreek Community Reinvestment Agency amends the annual budget for fiscal year beginning July 1, 2020, and ending June 30, 2021.

THIS RESOLUTION, assigned No. 21-13 shall take effect immediately upon passage and acceptance as provided herein.

PASSED AND APPROVED this 28th day of June, 2021.

**MILLCREEK COMMUNITY
REINVESTMENT AGENCY**

By: _____
Jeff Silvestrini, Chair

ATTEST:


Elyse Sullivan, Recorder

Roll Call Vote:

Silvestrini	Yes	No
Marchant	Yes	No
Jackson	Yes	No
Catten	Yes	No
Uipi	Yes	No

Memo

To: Millcreek CRA Board of Directors

From: Laurie Johnson – HR/Finance Director 

cc: Mike Winder – Assistant City Manager

Date: June 22, 2021

Re: FY 2020-21 CRA Budget – Amendment #2

Attached you will find the second and final CRA budget amendment for FY 2020-21. This amendment increases the Community Reinvestment Agency budget in the amount of \$15,237.

This budget amendment includes the following:

- Recognizes Millcreek Center CRA property tax increment in the amount of \$46,568 and additional property tax increment in the West Millcreek CRA in the amount of \$239,490
- Recognizes additional rental revenue in the amount of \$5,496
- Decreases interest revenue projections
- Decreases the amount of loan proceeds in the same amount as Millcreek Center CRA property tax increment
- Decreases the amount of fund balance utilized in the West Millcreek CRA

FY 2020-21
Budget Amendment #2

MILLCREEK FY 2020-21 CRA FUND REVENUE BUDGET

CRA FUND REVENUES	FY 2020-21	FY 2020-21	FY 2020-21	Amount of	Total Received	% Received
	Adopted	Amendment	Amendment			
	Budget	#1	#2			
201 Millcreek Center CRA						
3110 Property Tax	-	-	46,568	46,568	\$ 46,568	100.00%
3430 Rents & Leases	-	5,018	10,514	5,496	\$ 10,514	100.00%
3610 Interest (Bond)	50,000	21,000	19,625	(1,375)	\$ 19,615	99.95%
3620 Misc.	-	3,010	3,358	348	\$ 3,358	100.01%
3680 Loan Proceeds	721,800	721,800	675,161	(46,639)	\$ -	0.00%
3690 Bond Proceeds	-	-	-	-	\$ -	0.00%
3820 Use of Fund Balance	6,339,423	7,146,888	7,146,888	-	\$ -	0.00%
Total Millcreek Center CRA	\$ 7,111,223	\$ 7,897,716	\$ 7,902,114	\$ 4,398	\$ 80,056	1.01%
202 West Millcreek CRA						
3110 Property Tax	950,000	950,000	1,189,490	239,490	\$ 1,189,490	100.00%
3610 Interest	5,000	1,500	200	(1,300)	\$ -	0.00%
3620 Misc.	-	-	-	-	\$ -	0.00%
3820 Use of Fund Balance	174,800	239,191	11,840	(227,351)	\$ -	0.00%
Total West Millcreek CRA	\$ 1,129,800	\$ 1,190,691	\$ 1,201,530	\$ 10,839	\$ 1,189,490	105.28%
Total CRA Revenue	\$ 8,241,023	\$ 9,088,407	\$ 9,103,644	\$ 15,237	\$ 1,269,546	15.41%

FY 2020-21
Budget Amendment #2

MILLCREEK FY 2020-21 CRA FUND EXPENSE BUDGET

CRA FUND EXPENSES	FY 2020-21 Adopted Budget	FY 2020-21 Amendment #1	FY 2020-21 Amendment #2	Amount of Change	Total Expenditures	Balance Available	% Budget Available (8.33% of Fiscal Year Remaining)
201-5310 Millcreek City Center CRA							
3100 Professional Services	-	938,078	933,342	(4,736)	920,586	12,756	1.37%
5200 Debt Interest	721,800	721,800	721,729	(71)	721,729	-	0.00%
5300 Debt Expense	-	-	-	-	-	-	0.00%
5500 Debt Principal	-	-	-	-	-	-	0.00%
5700 Tax Increment Commitments	-	-	27,205	27,205	-	-	0.00%
6100 Miscellaneous	250,000	18,000	-	9,205	13,449	13,756	50.56%
6400 Administration	-	-	-	-	-	-	0.00%
7100 Reserve	-	-	-	-	-	-	0.00%
7110 Land	-	6,219,838	6,219,838	-	6,219,836	2	0.00%
7300 Improvements (City Center)	6,139,423	-	-	-	-	-	0.00%
8310 Housing (15%)	-	-	-	-	-	-	0.00%
Total Millcreek Center CRA	\$ 7,111,223	\$ 7,897,716	\$ 7,902,114	\$ 4,398	\$ 7,875,599	\$ 26,515	0.34%
202-5310 West Millcreek CRA							
3100 Professional Services	-	-	-	-	-	-	0.00%
5200 Debt Interest	-	-	-	-	-	-	0.00%
5300 Debt Expense	-	-	-	-	-	-	0.00%
5400 Debt Interest	-	-	-	-	-	-	0.00%
5500 Debt Principal	-	-	-	-	-	-	0.00%
5600 Loan to City Center RDA	721,800	721,800	675,161	(46,639)	-	675,161	100.00%
5700 Tax Increment Commitments	180,000	240,891	240,891	-	240,891	-	0.00%
6100 Miscellaneous	-	-	-	-	-	-	0.00%
6400 Administration (4%)	38,000	38,000	47,580	9,580	3,000	44,580	93.69%
7100 Reserve	-	-	-	-	-	-	0.00%
7110 Land	-	-	-	-	-	-	0.00%
8310 Housing (20%)	190,000	190,000	237,898	47,898	237,898	-	0.00%
Total West Millcreek CRA	\$ 1,129,800	\$ 1,190,691	\$ 1,201,530	\$ 10,839	\$ 481,789	\$ 719,741	63.71%
Total CRA Expenses	\$ 8,241,023	\$ 9,088,407	\$ 9,103,644	\$ 15,237	\$ 8,357,388	\$ 746,256	9.06%



**Minutes of the
Millcreek Community Reinvestment Agency
June 14, 2021
7:00 p.m.
Regular Meeting**

The Community Reinvestment Agency of Millcreek, Utah, met in a regular public meeting on June 14, 2021 at City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The meeting was live streamed via the City's website with an option for online public comment.

PRESENT:

Board Members

Jeff Silvestrini, Chair
Silvia Catten
Dwight Marchant
Cheri Jackson
Bev Uipi

City Staff

John Brems, City Attorney
Elyse Sullivan, Agency Recorder
Mike Winder, Assistant City Manager
Kurt Hansen, Legislative Policy Director
Francis Lilly, Planning and Zoning Director
Laurie Johnson, HR-Finance Director
Rita Lund, Communications Director

Attendees: Thom DeSirant and Chief Steve DeBry.

REGULAR MEETING: 7:00 p.m.

TIME COMMENCED: 9:16 p.m.

Chair Silvestrini called the meeting to order.

1. Discussion and Consideration of Resolution 21-12, Adopting the Community Reinvestment Agency (CRA) Annual Budget for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022

Laurie Johnson reviewed the minor changes made since the tentative budget was tentatively adopted in May. In the revenue budget in the Millcreek Center CRA, the revenue loan proceeds were reduced by \$10,000 because nothing would be put into administration or housing yet to put as much as possible into bond interest payments. The West Millcreek CRA recognized \$150,000 in property tax revenue. In the expense budget, the Millcreek City Center CRA was reduced by \$2,500 in administration and by \$7,500 in housing. The West Millcreek CRA had \$10,000 returned from the loan to the Millcreek Center CRA. The tax increment commitments, administration, and housing had increased by \$40,000.

Chair Silvestrini asked for public comment. There were no comments.

Board Member Uipi moved to approve item 1, Resolution 21-12, adopting the CRA annual budget. Board Member Marchant seconded. The Recorder called for the vote. All Board Members voted yes. The motion passed unanimously.

2. Approval of April 26, 2021 Regular Meeting Minutes

Board Member Catten moved to approve April 26th regular meeting minutes. Board Member Uipi seconded. Chair Silvestrini called for the vote. All Board Members voted yes. The motion passed unanimously.

ADJOURNED: Board Member Uipi moved to adjourn the meeting at 9:19 p.m. Board Member Jackson seconded. Chair Silvestrini called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: _____ **Date**
Jeff Silvestrini, Chair

Attest: _____
Elyse Sullivan, Recorder