



**Minutes of the
Millcreek City Council
October 24, 2022
5:30 p.m.
Work Meeting
7:00 p.m.
Regular Meeting**

The City Council of Millcreek, Utah, met in a public work meeting and regular meeting on October 24, 2022, at City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The meeting was live streamed via the City's website with an option for online public comment.

PRESENT:

Council Members

Jeff Silvestrini, Mayor
Silvia Catten, District 1
Thom DeSirant, District 2
Cheri Jackson, District 3
Bev Uipi, District 4 (electronic)

City Staff

Francis Lilly, Assistant City Manager
Elyse Sullivan, City Recorder
Mike Winder, City Manager
John Miller, Public Works Director (electronic)
Kurt Hansen, Facilities Director
Rita Lund, Communications Director (electronic)
Kayla Mayers, Promise Program Manager (electronic)

Attendees: Christopher Robinson (electronic), Laura Renshaw, Lawrence Horman, Vikram Ravi, Lindsey Nielsen, Blake Perez, Chief Steve DeBry

WORK MEETING – 5:30 p.m.

TIME COMMENCED – 5:30 p.m.

Mayor Silvestrini called the meeting to order and noted Council Member Uipi would participate electronically.

1. Central Wasatch Commission Presentation; Chris Robinson, Chair of CWC and Summit County Council, Lindsey Nielsen, Executive Director- Policy, and Blake Perez, Executive Director- Administration

Lindsey Nielsen said the Central Wasatch Commission (CWC) is a local governmental entity made up of other governments that works on the state and federal level on issues relating to transportation and transit in the tri-canyon (Little Cottonwood, Big Cottonwood, Millcreek) and Parley's area. The CWC works on small projects and runs a small grants annual program. The CWC has a 35 member stakeholder citizens advisory council which allows interest groups to have a say in what the CWC does as it relates to the central Wasatch Mountains. The member jurisdictions include Sandy, Summit County, Park City, Salt Lake City, Millcreek, Town of Alta, Brighton, and Cottonwood Heights, and the ex-officio members of Metropolitan Water District of Salt Lake and Sandy, Uinta-Wasatch-Cache National Forest, and UTA. The member

jurisdiction benefits include consensus approach to land and watershed protection and decision making, consensus-based transportation approach, short-term improvements in the mountains, the visitor-use study, the environmental dashboard, and regional stakeholder involvement. She highlighted the broad base of the stakeholders council, which included ski resorts, conservation interests, recreation interests, cultural and educational interests, community council and homeowner associations, private citizens, and transit and transportation interests. The CWC grew out of the Mountain Accord. The Mountain Accord has four main focus areas, economy, transportation, environment, and recreation.

Blake Perez said the board and stakeholders council had committees, and the stakeholder council had a Millcreek Canyon committee. One of the CWC's main focuses was the regional Mountain Transportation System which is high level planning in the tri-canyon areas with 7 core values or pillar statements. CWC is involved in the Millcreek Federal Lands Access Program (FLAP), Big Cottonwood Canyon Mobility Action Plan, Little Cottonwood Canyon Environmental Impact Statement (EIS), and short-term improvements. The Visitor Use Study's purpose is to explore how outdoor recreation use and its associated impacts can be quantified and monitored over time within the canyons. The goal is to establish a set of indicators that are collaboratively generated and grounded in the best-available science and reflect the unique needs and concerns of the diverse stakeholders and interest groups who use, manage, and depend on the canyons.

Nielson recommended the council review the Environmental Dashboard which is a tool for the public, land managers, policy makers, and technical users to learn about the historic and current environmental conditions of the Central Wasatch. The dashboard contains five environmental elements: air quality and climate, geology and soil, vegetation communities, water, and wildlife, and existing data for each element has been gathered and presented for public access. Mayor Silvestrini said the dashboard can serve for mountainous research and as a public service. Nielsen noted the target audience was wide. The 2022 short-term projects grant program included: support for a tri-canyon trail deferred maintenance and invasive weed control project, support of a cottonwood canyon backcountry ski shuttle program, the construction of beaver dam analogs at Willow Heights Pond, the Bonneville Shoreline Trail reroute from Big Cottonwood Canyon to Ferguson Canyon, support of the Bonanza Flat Trailhead transit program, support for the Friends of Alta Educational Junior Ranger Activity Program, support for the Save Our Canyons Wasatch Wilderness Stewardship and Education project, and support of Jacob's Ladder Trail reroute maintenance work. The Central Wasatch National Conservation and Recreation Area Act (CWNCRA) was the cornerstone project for the CWC. The CWNCRA was a federal lands bill that would create new wilderness, allow for the connection of the Bonneville Shoreline Trail, and place permanent protections on land and water in the tri-canyon area.

Christopher Robinson thanked Millcreek for letting the CWC use the council chambers for their meetings. He thanked the mayor for his work on the executive committee of the CWC and Millcreek's ongoing financial support. Council Member Catten asked if the CWC had an official stance on the gondola in Little Cottonwood Canyon. Nielsen said no, the most recent release of any transportation related statement was in the Mountain Transportation System document. Mayor Silvestrini said the CWC members did not have a consensus on a recommendation solution, though they had studied the options. The CWC did provide an opinion to UDOT during the EIS. He said the decision on a solution was not a popularity contest, so opinions did not matter.

2. Wasatch Boulevard Master Plan Phase II Corridor Study Update; Tim Baird, Fehr & Peers

John Miller said this was a partnership project. Tim Baird noted this project included Holladay, Millcreek, and the Wasatch Front Regional Council. The study of Wasatch Blvd. was on reinvestment opportunities from 6200 S. to 3300 S. Study goals included improving and expanding safe and sustainable access to recreation and job centers via transit, shuttles, and carpooling, preserving and improving walking and bicycling connections that are safe and comfortable for people of all ages and abilities, enhancing pedestrian access with an emphasis on current and planned development nodes, investing in opportunities to improve safety and traffic flow at key destinations along the corridor, supporting design measures that can encourage safer driving, and preserving access to nature and recreation, neighborhoods, and businesses while accommodating a range of users.

The study consultants looked at existing conditions, crash data, typical traffic conditions, levels of traffic stress, transit stops, routes, and STRAVA ridership activity. Mayor Silvestrini asked if the accident data was from Unified Police Department (UPD). Baird said the data set was from the state. They also looked at future conditions, such as regional transportation projects, roadway projects, and Mid-Valley Active Transportation Plan projects. They held neighborhood stakeholder meetings and had community outreach. Some comments received were on increased safety, decreased speeds, traffic congestion pain points, more comfortable spaces for walking and biking, and to not widen Wasatch Blvd. The consultants hosted a public open house in March 2022 at Holladay City Hall and received over 100 comments.

Baird showed the council a concept design map and described highlighted possible improvements such as planting more street trees, installing a rectangular rapid flashing beacon (RFB) to a shared use path and maintaining the existing bike lane, and realigning striping. He showed and described a proposed shared-use path cross section between 3680 S. to 4500 S. and a buffered bike lane cross section between 4500 S. and 6200 S. Mayor Silvestrini asked why the cross section was not consistent the whole length of the street. Baird noted there were grade constraints to the south of 4500 S. that did not ultimately serve immediate neighborhoods. He said when the study was complete, they would apply for funding, continue coordination with Cottonwood Heights on Gravel Heights development, and continue coordination with UDOT and UTA.

Mayor Silvestrini said the governor had a priority for trail and bike lane construction. He asked if the consultants had talked to the Federal Highway Administration (FHWA) being amenable to a trail on the interstate. Baird said they had not coordinated with FHWA but had talked with UDOT. Mayor Silvestrini asked about the Mid-Valley Active Transportation Plan. Miller said the plan went to the Millcreek community councils and would soon go to the Planning Commission and City Council as an amendment to the General Plan.

3. Digital Mobility Plan Discussion; Kayla Mayers, Promise Program Manager

Kayla Mayers said the Digital Mobility Report was a project through a grant with the Wasatch Front Regional Council written by Vikram Ravi and VODA Consultants. Part of the process was to gather stakeholders to discuss digital access and barriers to digital access in Millcreek and South Salt Lake. The vision statement they created was, "Millcreek and South Salt Lake community members, especially those a part of historically marginalized communities are equitably empowered by technology's opportunities to live, learn, work, and prosper." The key

barriers identified were affordability, availability, trust, and relevance. She presented data on internet access in the two communities and noted that most people accessed the internet through cellular data and not an internet subscription. The affected communities were aging adults, immigrants and refugees, K-12 youth and families, small businesses, unhoused individuals, and incarcerated individuals. The goals were to ensure connectivity, devices and technical support, digital skills training, and capacity. The key strategies from the study included innovative ideas or increasing internet options in apartments, public Wi-Fi in community-identified locations and areas, device donation and refurbishment programs, incorporation of technical support into existing programming, culturally relevant outreach and digital skills training for targeted communities, integration of digital equity work into existing programs, collective impact, and sustainable and ongoing funding for digital equity work. The study identified potential partners, including: Granite School District, United Way of Salt Lake, apartment management companies, Salt Lake County, internet service providers, Spy Hop, TechCharities, Utah Recycling Alliance, Clever Octopus, Salt Lake Community College, homeless shelters and providers, food/resource pantries, Circle Salt Lake, banks, Utah Broadband Center, and Utah Communities Connect. The next steps would be community outreach, the city considering an ordinance or resolution, considering funding options, creating partnerships to meet the needs of the community, creating programs within the Promise Program, and continued reports to the city council on metrics and progress. The plan was currently in draft form. They had already done outreach to residents through various events during the year. Mayers showed the council a digital asset map that showed places in Millcreek and South Salt Lake where different assets were available.

Mayor Silvestrini asked about the maps regarding availability for internet providers. He wondered if there was access for more than one provider in apartment complexes. Vikram said providers were signing exclusivity and bulk agreements with landlords which prohibit residents to move to another provider or utilize the affordability connectivity program which provides \$30 off of their bill per month. There will be residents that cannot access the benefits because residents are bulk billed for services. More creative options were needed, such as the city promoting and providing hot spot programs. Council Member Catten asked about other cities that have been creative in getting around the problem. Vikram said New York tried to institute a statewide low cost option that was being challenged in the courts. Until the federal government stepped in, the best routes involved local programs that incentivized landlords into not signing exclusivity or bulk agreements. Once agreements were in place, other options were hard to utilize. He said other cities had not provided other opportunities yet.

Council Member Jackson acknowledged the largest barrier was economics but asked what else there was. Vikram said affordability was the biggest barrier. Utah had one of the lowest internet enrollment rates in the country. Trust was a big issue with immigrants and refugees. Council Member Catten described the elderly having issues with technology and wondered if there were partnerships with tech specialists to assist them with services. Mayers said there had been success with going to the senior centers. Vikram said aging adults were often homebound and technical help often did not come unless they trusted the help.

Vikram noted there was value in passing a resolution or ordinance. The cities with the most successful digital inclusion programs utilized franchise and license fees as a source of ongoing revenue. Digital equity was an issue that did not have an ongoing source of revenue. He encouraged the council to consider investing in equity needs.

Mayor Silvestrini reported to Mayers that he attended the Millcreek Elementary breakfast event, and it went well for the supporters of the school.

4. Staff Reports

Mike Winder reported that Crown Burger declined the city's opportunity to move across Highland Drive to a new location. There would be a request for proposals for the remainder of the church property on Highland Drive not being used for the Dominion Energy facility. He reported that Millcreek had a rental agreement for rentals of the Adventure Hub that was stringent on insurance requirements. Other cities did not require insurance if the group was smaller than 500 participants and did not involve the public or alcohol. He wanted to amend the city's rental agreement. Council Member Jackson asked about Millcreek Common's capacity. Winder said the capacity was 500. Mayor Silvestrini said there were some events where some type of indemnification made sense. Winder said the triggering event for insurance could be if there would be more than 500 participants, if it was open to the public, or if alcohol was involved. The council seemed to agree.

Winder reported that there was a recent all staff meeting wherein there was Suicide QPR training and Winder had recognized the five year work anniversaries for Laurie Johnson, Francis Lilly, and Elyse Sullivan. The first two to celebrate the mark were Rita Lund in July and Kurt Hansen in September 2022.

5. Discussion of Agenda Items, Correspondence, and/or Future Agenda Items

There were none.

Council Member Jackson moved to adjourn the work meeting at 6:45 p.m. Council Member DeSirant seconded. Mayor Silvestrini called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Jackson voted yes, Council Member Uipi voted yes, and Mayor Silvestrini voted yes. The motion passed unanimously.

REGULAR MEETING – 7:00 p.m.

TIME COMMENCED: 7:01 p.m.

1. Welcome, Introduction and Preliminary Matters

1.1 Pledge of Allegiance

Mayor Silvestrini called the meeting to order and led the pledge of allegiance.

1.2 Public Comment

Lawrence Horman presented a packet to the council titled, "Deseret Defiant Initiative." He had been providing the packet to all the cities in the county. The proposal was for a sanctioned homeless camp. As a member of the homeless community, he said the homeless were aware of their problems and had ideas for solutions. He thanked Millcreek for contributing the necessary facility for the temporary overflow shelter. Two cities were hosting most of the homeless population for the valley and state. He noted the homeless had skill sets and they all had something to contribute. He said a housing first approach

with continued resources was the best way to help the people. Homelessness was a multi-tiered problem. Homeless people were human beings. There was a serious problem with “hobo-phobia.” The homeless needed a place where they could be and put their things. A tent was a home if they felt secure there. He encouraged the city, county, and state to be the leader in homeless solutions. He asked for dignity and respect for himself and others.

Mayor Silvestrini said he had been working at the legislature on homeless issues and felt that a sanctioned campground was a good place to start, coupled with permanent housing and treatment. He committed to continue and try to work on the problem. Horman acknowledged that campgrounds and resource centers were not the only solution. Other options to be considered were hotel conversions, tiny home villages, alternative housing solutions such as campers in yards. This could be achieved by reinterpreting existing law. His situation had given him the opportunity to advocate for the homeless since most of them were struggling to survive.

1.3 Unified Police Department Millcreek Precinct Officer of the Month for September 2022

Chief Steve DeBry noted the Officer of the Month for September 2022, Officer Athena Walser, was currently on a call. Officer Athena Walser responded to a call for service regarding an overdose. Once the medical needs were addressed, Officer Walser stay on the scene and spoke with the family about drug addiction and provided them with resources. Officer Walser went above and beyond the call for service.

Mayor Silvestrini said he went to the Calvin Smith Library for a staff training with the temporary overflow shelter and he was impressed by how the police officers were making positive contributions to the discussion and training. They were supportive of the process, and he appreciated it.

2. Business Matters

2.1 Discussion and Consideration of Resolution 22-32, Adopting the Updated Millcreek Records Management Plan

Elyse Sullivan presented the Council with updates to the Millcreek Records Management Plan since it was adopted in November 2021, which included: the new city logo, updated records indexes, updated Millcreek retention schedule, two new definitions, updated electronic communications management policy, updated forms, and a new paragraph in the Emergencies section on data recall from the cloud. These updates were necessitated based on events that had occurred since the original plan was adopted.

Council Member Jackson moved to adopt Resolution 22-32, Adopting the Updated Millcreek Records Management Plan. Council Member DeSirant seconded. The Recorder called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Jackson voted yes, Council Member Uipi voted yes, and Mayor Silvestrini voted yes. The motion passed unanimously.

3. Reports

3.1 Mayor’s Report

Mayor Silvestrini reported that he met with members of the Granite School Board and Millcreek Elementary PTA to discuss the possible closure of the school. The board was

provided with a 300 signature petition to keep the school open. He had met with various people representing homeless service providers to discuss the mitigation fund for the overflow shelter. The funds would be provided through a reimbursement program. The city would pay for additional police officers, shelter operation expenses, and a 50/50 security camera program up to a certain amount for interested nearby residences. The city would contract with a clean-up agency for litter outside of the facility, as needed.

The mayor had been chairing a committee to discuss the relationship between UPD and Salt Lake County to educate non-UPD police chiefs and mayors on UPD. There was an agreement that most services should be provided on a county-wide basis. There was a movement for the southwest cities in the county to make reforms. He met with neighbors on the northern boundary of Skyline High School who had concerns with construction of the school. There was a communication problem with the contractor, so that person was replaced. He also met with neighbors concerned about parking near Skyline High School. The students were given education on parking and enforcement. The city was concerned about putting “no parking” signs in the neighborhood, but it would be considered if the problem persisted.

3.2 City Council Member Reports

Council Member Catten reported the Jordan River Friends were having a celebration and recognition event on November 10th. Council Member Jackson said there was also a Land Use Institute event that night. Council Member DeSirant said the Wasatch Front Waste and Recycling District (WFWRD) Board was considering a price increase. Winder said Pam Roberts, WFWRD, would give an update to the Council in November. Council Member Uipi said the Baldwin Radio Factory was recognized at the Conservation Utah Community Stewardship Awards Gala for its adaptive reuse.

3.3 City Treasurer’s Report

There was no report.

3.4 Staff Reports

Francis Lilly said there would be regular meetings with the temporary overflow shelter provider. There would be 100 clients staying at the shelter. The official start date would be November 1. The transportation would be provided by the Weigand Center. Fencing and new security cameras would be installed. The operation hours would be from 7pm to 7am. Council Member Catten asked if the facility would be at capacity on November 1st. Lilly said not initially, but it would get there. Rita Lund said there was a list of items for donations that would be accepted at Millcreek City Hall for the shelter. Lilly said there was funding for potential contingency. The police would do daily patrols during loading and unloading of clients every day. Mayor Silvestrini said the main purpose of that was to deter drug activity.

Lilly’s said the city was in the process of testing that the digital district sign complies with city code. The screen would display a white screen as part of the testing. The lighting engineer indicated that the nearby Home Depot sign was brighter than the digital sign.

Council Member DeSirant noted the community council elections ended on November 8th.

3.5 Unified Fire Authority Report

There was no report.

3.6 Unified Police Department Report

Chief DeBry said Millcreek Lions Club was donating turkeys for UPD to distribute to needy people. He reported the crime statistics for September 2022. There were 2,765 calls for service, 964 total cases, 437 citations, and 55 booking arrests. There were 48 assaults, 14 burglaries, 25 drug offenses, 66 family offenses, 106 larcenies, 1 robbery, 6 sex offenses, and 17 stolen vehicles. Millcreek C.O.P. detectives joined Evergreen Jr. High School's Resource Officer, Detective Muniz, for Rosecrest Elementary's walk to school day. Officers and PTA greeted students as they arrived at school. Multiple cases of graffiti were found in various locations in Canyon Rim. C.O.P. detectives worked with Wasatch Jr. High School's Resource Officer, Detective Plouzek, to identify suspects. Charges were screened on multiple juvenile suspects. Millcreek C.O.P. detectives joined with Salt Lake County Public Works to clean up two ongoing illegal encampment issues. Public Works, utilizing inmates from the Salt Lake County Jail, cleaned up large quantities of trash from abandoned campsites at 4353 S. 900 E. and 4281 S. 300 E. In the month of September, officers responded to 23 calls related to transients in Millcreek. When officers contact homeless individuals, the services and programs available to help them were explained. In the month of September, Millcreek officers responded to 63 mental health calls and to 105 traffic accidents, 22 of which were hit and runs. The Chief asked the community to not leave their cars running because it was opportunity for theft and to not park on the roads while it was snowing.

4. Consent Agenda

4.1 Approval of October 10, 2022 Work Meeting and Regular Meeting Minutes

Council Member DeSirant moved to approve the minutes. Council Member Catten seconded. Mayor Silvestrini called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Jackson voted yes, Council Member Uipi voted yes, and Mayor Silvestrini voted yes. The motion passed unanimously.

5. New Items for Subsequent Consideration

There were none.

6. Calendar of Upcoming Events

- Planning Commission Mtg. 10/26/22, 5:00 p.m.
- Planning Commission & City Council Special Mtg. 10/26/22, 6:30 p.m.
- Millcreek Community Council Mtg., 11/1/22, 6:30 p.m.
- Canyon Rim Citizens Association Mtg., 11/2/22, 7:00 p.m.
- East Mill Creek Community Council Mtg., 11/3/22, 6:30 p.m.
- Mt. Olympus Community Council Mtg., 11/7/22, 6:00 p.m.
- Millcreek Stakeholder Mtg., 11/9/22, 7:00 p.m.
- Historic Preservation Commission Mtg., 11/10/22, 6:00 p.m.
- City Council Mtg., 11/14/22, 7:00 p.m.

ADJOURNED: Council Member DeSirant moved to adjourn the meeting at 7:51 p.m. Council Member Jackson seconded. Mayor Silvestrini called for the vote. Council Member Catten voted yes, Council Member DeSirant voted yes, Council Member Jackson voted yes, Council Member Uipi voted yes, and Mayor Silvestrini voted yes. The motion passed unanimously.

APPROVED: _____ Date
Jeff Silvestrini, Mayor

Attest: _____
Elyse Sullivan, City Recorder

DRAFT