



Millcreek
 3330 South 1300 East
 Millcreek, Utah 84106
 Phone: (801) 214-2700
millcreek.us

DEMOLITION PERMIT REQUIREMENTS

APPLICANT NAME:	DATE:
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PROPERTY ADDRESS:

GENERAL

- Remember, this is meant to be a helpful guide, not a comprehensive list.*
- Permit applications and inspection requests can be made online by visiting <https://millcreek.us/165/Building-Department>
- Please visit the Utah Department of Air Quality for more information about demolition requirements. demolition.utah.gov
- Note the total project cost on the application. This must include labor and materials.*
- Dumpsters, restrooms, and material storage shall be kept on the property and off city streets, sidewalks and adjacent properties. Dumpsters can be stored on the street for a maximum of one week by obtaining a dumpster encroachment permit from the Public Works Department. Please visit <https://millcreek.us/174/Encroachment-Agreement>*
- Refer to <https://millcreek.us/165/Building-Department> for more information and documents. (i.e. Apply for a permit, request an inspection, adopted construction codes, forms and links, climate and geographic design, and FAQ's)*
- Is the property within FEMA Floodplain Zones A, AE, AO, or an Alluvial Fan? (click on Flood Plain layer within the Geological Features Map) Always identify floodplain on cover sheet of plans and reference source, elevations, and obtain any floodplain permits required.*
- Is the property identified as a historic structure or located in a historic district? (click on the Historic Parcels Dec 2022 layer in the Planning and Zoning Public Map) Always identify historic parcels on cover sheet of plans and reference source, elevations, and obtain required planning and zoning approval.*

(CHECKMARK EACH BOX AND SUBMIT WITH APPLICATION)

Note sheet/page number in plans	SUBMITTAL	BUILDING DEPARTMENT	MILLCREEK	
	Yes	Site Plan	Revise	Accept
		Note on plan if demolition includes the foundation or basement		
		If foundation or basement is removed, backfill will be required		
		If foundation or basement is not removed, the property owner will be responsible for ensuring the safety of the property by way of a fence or some other approved method – approval shall be in writing from Millcreek Building Services Director		
Note sheet/page number in plans	SUBMITTAL	Utah Division of Air Quality and Salt Lake County Health Department	MILLCREEK	
	Yes		Revise	Accept
		A demolition notification permit (10 day demo permit) shall be submitted with your Millcreek permit application. They can be reached at 801.536.4000 or you can visit their website at demolition.utah.gov		
		A approved Salt Lake County Health Department Pre-Demolition Form shall be submitted with your Millcreek permit application. They can be reached at 385.468.4100 or at 385.468.3862 or by visiting their website at https://slco.org/health/permits/		

Note sheet/page number in plans	SUBMITTAL	Hazardous Inspection Report	MILLCREEK	
	Yes		Revise	Accept
		A report for the inspection of hazardous wates, including but not limited to, asbestos, lead paint, fluorescent lights, shall be submitted with your Millcreek permit application. Approved inspection agency's can be found at demolition.utah.gov		
Note sheet/page number in plans	SUBMITTAL	Clearance Of All Utilities	MILLCREEK	
	Yes		Revise	Accept
		Electricity - Rocky Mountain Power – 888-221-7070		
		Natural Gas - Dominion Energy – 801-324-5111		
		Water - Salt Lake City Public Utilities – 801-483-6900		
		Water - Jordan Valley Water Conservancy District – 801-565-4300		
		Sanitary Sewer - Mt Olympus Improvement District – 801-262-2904		
Note sheet/page number in plans	SUBMITTAL	Storm Water Pollution Prevention	MILLCREEK	
	Yes		Revise	Accept
		If the property is 1 acre or larger: Notice of intent (NOI) must be filed with the State (801) 536-4300 and a permit number (from the State) must be submitted to Millcreek. Full SWPPP is required. Must follow the State of Utah guidelines, which can be found at this internet link: https://secure.utah.gov/stormwater/faq.html		
		If the property is less than 1 acre: A Land Disturbance Permit sahl be issued prior to any work commencing. You can apply for a permit oneline at the following link: https://millcreek.us/436/Public-Works-Permits		
Note sheet/page number in plans	SUBMITTAL	Contractor Information	MILLCREEK	
	Yes		Revise	Accept
		Demolition permits are only issued to the following: State licensed demolition or wrecking contractors, state licenses general contractors, state licensed engineering contractors, or property owners acting as their own general contractor. Please see owner/builder forms at https://dopl.utah.gov/contractor/contract_owner_builder.pdf		