



Millcreek Planning and Zoning
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REGULATIONS FOR SIGNS IN MILLCREEK
Chapter 19.82 of the Millcreek Code

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| <p>All signs in Millcreek are required to be compliant with Chapter 19.82 of the Millcreek Code. This handout is a summary of requirements in the chapter to assist in sign regulation in Millcreek but all language in Chapter 19.82 applies. To read the full chapter please visit the Millcreek Website.</p> | |
| <p>BUILDING PERMIT</p> | <p>If your sign requires a building permit, please apply online for a building permit which includes a zoning review for compliance with all requirements of Chapter 19.82 MKC. If you are not sure if you need a building permit, call 801-214-2700. Please see the attached checklist for documents required to submit for building permit.</p> |
| <p>NON-BUILDING PERMIT SIGNS</p> | <p>If your sign does not require a building permit, you still need a review from the Planning and Zoning department to check for compliance with all requirements of Chapter 19.82 MKC. You can apply for the review online or in person at Millcreek City Hall. For questions, please call 801-214-2700. Please see the attached checklist for documents required to submit for zoning compliance review.</p> |
| <p>"Ground/pole sign" means a sign supported by a fixed permanent frame/pole support in the ground. <i>19.82.020</i></p> | |
| <p>"Flat/wall sign" means a sign erected parallel to and attached to the outside wall of a building and extending not more than twenty-four inches from such wall with messages or copy on the face side only. <i>19.82.020</i></p> | |
| <p>"Electronic message center" or "EMC" means a mechanism or device which uses a combination of lights, or lighted or unlighted panels which are controlled electrically with software and electronically to produce words, symbols, pictures or messages which may change within a given panel area. <i>19.82.020</i></p> | |
| <p>"Monument sign" means a low-profile sign which is incorporated into the landscape or architectural design scheme where the sign is located. <i>19.82.020</i></p> | |
| <p>"Projecting/blade sign" means a sign attached to a building or canopy and extending in whole or part more than twenty-four inches beyond any wall of the building or canopy. <i>19.82.020</i></p> | |

"Temporary sign," means a sign constructed of paper, cloth, canvas, light fabric, cardboard, wallboard or other light materials, with or without frames and is restricted to section 19.82.140 of this title. *19.82.020*



SIGNS NOT ALLOWED IN MILLCREEK
19.82.170 Prohibited Signs
 Signs not specifically allowed by this chapter are prohibited. Without restricting or limiting the provisions of this section, the following signs are specifically prohibited: Snipe, feather, blower machines, streamers, mobile signs, signs on vehicles parked within 20' of the public ROW, searchlights, pennants/streamers, inflatable, items used to convey services or products sold on the premises within 30' of the public right-of-way, and pedestal signs.

[19.82.190 On-Premises Signs Allowed In Zoning Districts](#)

A. Table 19.82.190 SIGNS ALLOWED, BY ZONES

| ZONE | SIGN TYPE | SIZE | HEIGHT | LOCATION AND NUMBER OF SIGNS | OTHER |
|-----------|--------------------------|--|-------------|--|--|
| All zones | Construction/development | 32 sq. ft. plus 1 sq. ft. for each 10 ft. of frontage over 30 ft to a maximum of 64 sq. ft. per development | 12 ft. max. | On private property and a minimum of 5 ft from the public ROW. One per frontage | Sign must be removed 6 months from final building or conditional use inspection that allows occupancy or when 100% of the facilities are occupied, whichever occurs first. No illumination allowed |
| | | Signs for subdivisions of 5 lots or more located on the development may be 32 sq. ft. plus 1 sq. ft. for each lot over 5 to a maximum of 64 sq. ft. per sign | 12 ft. max. | On private property and a minimum of 5 ft from the public ROW. One per development | Sign must be removed 6 months from final building or conditional use inspection that allows occupancy or when 100% of the facilities are occupied, whichever occurs first. No illumination allowed |

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| | | Construction signs for multifamily developments of more than 20 units and not located on the development shall not exceed a maximum of 10 ft. vertical and 20 ft. horizontal | 12 ft. max. | On private property | All signs must be approved by the planning commission for a period not to exceed one year. Approval may be renewed by the planning commission |
| | Nameplate | 3 sq. ft. maximum per use | | Attached to main structure. One per residential unit or business | Backlit only |
| | Property | 6 sq. ft. maximum | 4 ft. max. | On private property and a minimum of 5 ft from the public ROW. Two per development, per frontage. | |
| | Service | 6 sq. ft. maximum | 3 ft. when free-standing | On private property and a minimum of 5 ft from the public ROW. Two per development, per frontage. | Only allowed for non-residential uses. No illumination allowed |
| | Monument for certain uses (see other zones for specific requirements which supersede these requirements) | One per lot, 32 sq. ft. plus 1 sq. ft. for every 10 ft. of frontage over 30 ft. to a maximum of 64 sq. ft. | 6 ft. max. | On private property and set back 5 ft. from property lines | One sign per street frontage and landscaped appropriately for the site. Allowed with public or quasi-public buildings or uses, planned unit developments, golf courses, cemeteries, dwelling groups, day care/preschool centers, or other uses permitted in the zone |

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| | Flat/Wall for certain uses (see other zones for specific requirements which supersede these requirements) | 5% of a wall area | | Attached to a building and one per street frontage | Allowed with public or quasi-public buildings, planned unit developments, golf courses, cemeteries, dwelling groups, or other uses permitted in the zone or as approved in conjunction with a conditional permit approval |
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Downlit illumination may be built into or attached onto the signs listed above, unless prohibited above.

| SPECIFIC ZONE | SIGN TYPE | SIZE | HEIGHT | LOCATION AND NUMBER OF | OTHER |
|-------------------------|-----------|---|------------|--|---|
| R-4- 8.5, R- M, RMH, MD | | | | | |
| | Flat | 15% of a wall area | | Attached to a building | Signs that are exposed to dwellings on adjacent properties shall not be illuminated |
| | Monument | One per lot, 32 sq. ft. plus 1 sq. ft. for every 10 ft. of frontage over 30 ft to a maximum of 64 sq. ft. | 6 ft. max. | Only allowed on private property and setback 5 ft. from property lines | Shall be incorporated into a landscaped accent area. May be illuminated if located on a major arterial street and not directly shining onto a property occupied by a residential use. |

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| C-1 | Ground/pole sign | One per lot, 48 sq. ft. plus 1 sq. ft. for each 4 ft. of street frontage over 30, but not to exceed 64 sq. ft. | 15 ft. max. | 15 ft. setback | Illumination may be built into or attached to signs unless exposed to a dwelling on adjacent property or a residential zone boundary in which case it may be allowed with conditional use approval. No upward illumination is allowed. |
| | Window | 12 sq. ft. maximum per use | | | No illumination allowed |
| | Flat or wall | 15% of a wall area | | One per business per street frontage | Illumination may be built into the letters. A flat or wall sign may only be used if an awning sign is not used. No upward illumination is allowed. |
| | Temporary | | | | See MKZ 19.82.140 |
| | Monument | One per lot, 32 sq. ft. plus 1 sq. ft. for every 4 ft. of frontage over 30 ft to a maximum of 64 sq. ft. | 6 ft. max. | On private property and setback 5 ft. from property lines. One per every 200 ft of street frontage. | |

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| | Awning | 25% of a first floor wall area may be covered with an awning, and 50% of an awning may be covered with graphics | 8 ft. min. above the ground and not above bldg. wall | 6 ft. maximum projection from bldg. May be on three walls of a building | Attached to building. Primary graphics on face or street side of structure. An awning sign may only be used if a flat or wall sign is not used. Awning signs may not be internally illuminated. |
| C- 2, C-3 | C-2 Ground/pole sign | 48 sq. ft. plus 1 sq. ft. for each foot of frontage over 30 ft on a street to a maximum of 150 sq. ft. | 20 ft. max | On private property and a minimum of 10 ft from the public ROW. One per frontage and located at least 100 ft from any other pole or monument sign | Illumination may be built into or attached to signs |
| | Temporary Window | Up to 50% of window may be covered | | | No illumination allowed |
| | Flat or wall | 20% of a wall area | | | Illumination may be built into the letters. A flat or wall sign may only be used if an awning sign is not used. No upward illumination is allowed. |
| | Temporary | | | | See MKZ 19.82.140 |
| | Monument | 32 sq. ft. plus 1 sq. ft. for every 4 ft. of frontage over 30 ft on a street to a maximum of 64 sq. ft. | 6 ft. max. | On private property and setback 5 ft. from property lines. 1 sign per 300 ft. frontage or part thereof and located at least 50 ft. from any monument or pole sign. | |

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| | Awning | 25% of a first floor wall area may be covered with an awning, and 50% of an awning may be covered with graphics | 8 ft. min. above the ground and not above bldg. wall | 6 ft. maximum projection from bldg. Must be on private property. May be on three walls of a building | Attached to building. Primary graphics on face or street side of structure. An awning sign may only be used if a flat or wall sign is not used. Shall not be internally illuminated. |
| | Projecting/Blade sign | One per entrance along frontage and a total of 12 square feet | A minimum of 10 ft. above the ground | 6 ft. maximum projection from bldg. | Attached to building. Primary graphics on face or street side of structure. No illumination. |
| M | Ground/Pole | 48 sq. ft. plus 1 sq. ft. for each foot of frontage over 30 on a street to a maximum of 150 sq. ft. | 25. ft. max. | 15 ft. setback, 1 sign per frontage | Illumination may be built into or attached to sign. No upward illumination is allowed. |
| | Window | Up to 50% of the window | | | No illumination allowed |
| | Flat or wall | 20% of a wall area | | | A flat or wall sign shall only be used if an awning sign is not used |
| | Temporary | | | | See MKZ 19.82.140 |
| | Monument | 32 sq. ft. plus 1 sq. ft. for every 4 ft. of frontage over 30 ft on a street to a maximum of 64 sq. ft. | 6 ft. max. | 5 ft minimum setback and 1 sign per 300 ft. frontage or part thereof | |

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| | Awning | 25% of a wall area may be covered with an awning, and 50% of an awning may be covered with graphics | 8 ft. min. above the ground 0 ft. above bldg. wall | 4 ft. maximum projection from bldg. May be on three walls of a building | Attached to building. Primary graphics on face or street side of structure. An awning sign may only be used if a flat or wall sign is not used |
| (6) F-R, F-M | Monument | | | | Monument signs only as per the C- |

B. Signs relating to a product no longer available for purchase, or to a business which has closed or moved, shall be removed or the advertising copy removed within thirty days of such unavailability. Empty signs frames shall either be replaced with new signs for an active business or removed within 6 months from the time the sign area becomes vacant.

C. Design: All signs shall use materials that reflect the adjacent building. All single pole signs where the pole is over 15' in height shall include pole covers and a sign base. All double pole signs over 10 feet in height shall use pole covers and base. Monument signs shall include a base of 25% or more of the sign's height with materials and colors reflecting the adjacent building.

D. Pan channel lettering for flat/wall signs is encouraged and shall be permitted to exceed the maximum allotted area for the zone an additional 5%