



MILLCREEK

FY 2023-24 FEE SCHEDULE

ITEM	DESCRIPTION	FEE
BUILDING PERMIT FEES		
Permit Types		
1	Building Permit	Based on Valuation Table
2	Demolition Permit	Based on Valuation Table
3	Mechanical, Electrical, Plumbing Permits (Circuit, Electrical Service Charge, Power to Panel, Temporary Panel, Furnace/AC, Ductwork, Water Heater, Re-Pipe, etc.)	\$70.00
4	Mechanical, Electrical, Plumbing Permits - Additional Appliances, Fixtures, etc.	\$20.00/additional item
5	Grading Permit	Based on Valuation Table
6	Retaining Wall Permit	Based on Valuation Table
7	Manufactured Home Permit	\$200.00
Solar Permits		
8	Base Solar Permit (Charged with KWA Fee)	\$70.00
9	KWA (In addition to Base Solar Permit)	\$30.00
10	Plan Review Fee (Solar)	\$100.00
Re-Roof Permits		
11	Re-roof (Residential)	\$70.00
	Re-roof (Commercial) based on valuation below:	
12	\$1-\$9,999	\$150.00
13	\$10,000-\$49,999	\$300.00
14	\$50,000-and up	\$500.00
Window and Door (Replacement only with no other work) Permits		
15	Window and Door (Residential)	\$70.00
16	Window and Door (Commercial)	Based on Valuation Table
Plan Review Fees		
17	Plan Review Fee (Hourly)	\$120/hour
18	Plan Review Fee (Card File)	\$100.00
19	Plan Review Fee (Residential)	40% of Building Permit Fee
20	Plan Review Fee (Commercial)	65% of Building Permit Fee
21	Plan Review Fee (Foothills/Canyons Overlay Zone (FCOZ))	65% of Building Permit Fee
22	Substantial Improvement/Substantial Damage Determination	\$120.00
Inspection Fees		
23	Re-inspection	\$75.00
24	Overtime/After Hour/Same Day Requests	\$120/hour
Administrative Fees		
25	Canceled Building Permit Fee	25% of Building Permit Fee
26	Building without Permit Penalty	100% of Building Permit Fee
27	Permit Re-instatement Fee	1/2 of BLDG Permit Fee or \$200, whichever is less
State Surcharge		
28	Applicable State Surcharge on all permits	1% of Building Fees
BUILDING PERMIT AND INSPECTION FEES VALUATION TABLE		
Total Valuation (see provided tables at the end of this document for further information)		
	Value of Project	Bldg Permit Fee
29	Less Than \$2,000	\$76.50
30	\$2,001 to \$25,000	\$76.50 for the first \$2,000 + \$16.50 for each additional \$1,000 or fraction thereof, up to and including \$25,000
31	\$25,001 to \$50,000	\$456 for the first \$25,000 + \$12 for each additional \$1,000 or fraction thereof, up to and including \$50,000
32	\$50,001 to \$100,000	\$765 for the first \$50,000 + \$8.50 for each additional \$1,000 or fraction thereof, up to and including \$100,000
33	\$100,001 to \$500,000	\$1,181 for the first \$100,000 + \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$500,000
34	\$500,001 to \$1,000,000	\$3,781 for the first \$500,000 + \$5.50 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
35	Over \$1,000,001	\$6,531 for the first \$1,000,000 + \$4.50 for each additional \$1,000 or fraction thereof



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BUSINESS LICENSE FEES		
Annual Business Licensing Fees (new business license or annual renewals)		
36	Home Business	\$55.00
37	Home Based Daycare	\$145.00
38	Group Homes	\$145.00
39	Booth Rental	\$55.00
40	Short-Term Rental	\$145.00
41	Seasonal License	\$200.00
42	Temporary License	\$115.00
43	Large Scale Event Temporary License	\$125.00
44	Solicitor ID	\$65.00
45	Penalty Fee for Renewal Fees Outstanding After 30 Days of Original Notice Date	25% of Renewal Fee
46	Penalty Fee for Renewal Fees Outstanding After 60 Days of Original Notice Date	100% of Renewal Fee
Disproportionate License Fees - In addition to a \$145 base licensing fee, the City Council has determined that a disproportionate level of municipal services are provided to certain businesses within the City in comparison with those level of services provided to other businesses and residents within the City, based on the disproportionate use of police services. The following businesses are subject to the associated fees related to the disproportionate cost of police services.		
47	Business License - Annual Base Fee (applicable disproportionate fee shown separately)	\$145.00
48	Annual Disproportionate Fees (in addition to the \$145 Base License Fee):	
49	Assisted Living	\$10/bed
50	Automotive Dealers - if < 1 Acre	\$344.00
51	Automotive Dealers - if > 1 Acre	\$400.00
52	Automotive and Transportation Services	\$344.00
53	Bank/Finance	\$825.00
54	Business and Professional Services	\$178.00
55	Contracted Services - Construction, Landscaping, etc.	\$172.00
56	Convenience Store	\$1,970.00
57	Day Care	\$272.00
58	Education and Clubs	\$230.00
59	Entertainment	\$185.00
60	Grocery Stores	\$1,543.00
61	Legal Services	\$178.00
62	Movie Theaters	\$1,900.00
63	Gyms	\$205.00
64	Industrial, Manufacturing, and Wholesale	\$230.00
65	Lodging	\$1,000.00
66	Massage	\$130.00
67	Medical Center	\$2,294.00
68	Medical Professional	\$130.00
69	Personal and Home Services	\$130.00
70	Restaurant w/ Alcohol	\$275.00
71	Fast Food and Take-Out	\$275.00
72	Restaurants and Food (no Alcohol)	\$240.00
73	Retail - if < 5,000 sq. ft.	\$142.00
74	Retail - between 5,001-25,000 sq. ft.	\$446.00
75	Retail - if > 25,001 sq. ft.	\$1,579.00
76	Storage Units	\$150.00
77	Sexually Oriented Business	\$1,970.00
78	Outcall service businesses	\$250.00
Long Term Rental Fees - include an annual fee and a disproportionate fee based on number of apartments		
79	Long-Term Rentals - Annual Base Fee	\$40.00
80	Annual Disproportionate Fees (in addition to the \$40 Base License Fee)	\$20/unit
Alcohol Related Licensing Fees (new alcohol license or annual renewal)		
81	Single Event	\$110.00
82	Off-premise Beer Retailer	\$60.00
83	Beer-Only Restaurant	\$60.00
84	On-Premise Beer Tavern	\$60.00
85	Resort	\$60.00
86	Wholesale Beer	\$60.00
87	Restaurant Liquor	\$60.00
88	Manufacturing	\$155.00
89	Recreational On-Premise Beer Retailer	\$60.00
90	Limited Restaurant Liquor	\$60.00
91	Club Liquor	\$60.00
92	Reception Center	\$60.00
93	Temporary Beer Event	\$100.00
CODE ENFORCEMENT FINES AND FORFEITURES		



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ITEM	DESCRIPTION	FEE
94	Civil Penalty - From 11 to 30 Days [1.18.230]	\$100/day out of compliance
95	Civil Penalty - After 30 Days [1.18.230]	\$200/day out of compliance
96	Abatement	Actual Cost
97	Code Enforcement Re-inspection [1.18.185]	\$75/re-inspection
PUBLIC WORKS FEES		
Administrative Fees - Public Works (PW)		
98	50/50 Curb, Gutter, Sidewalk (CGS) Program Application Fee	No fee
99	Incomplete PW Application / Non-compliance [14.16.030]	\$50.00
100	Penalty for working without a permit in the Public Right of Way (in addition to permit fee) [14.16.035]	100% of permit
101	Excavation Permit Administrative Fee [14.16.040]	\$50.00
Right of Way Improvement Fees [3.48.010]		
Right of Way Excavation / Encroachment Permits		
102	Dumpster / Moving Pod (up to 7 days)	no charge
103	Penalty for Dumpster / Moving Pod (greater than 7 days)	\$50/day
104	Paved Surfaces (all hard surfaces) [14.36.010]	\$250 min + \$0.50/sq. ft. over 500 sq. ft.
105	Unpaved Surfaces (grass, dirt, gravel, etc.) [14.36.010]	\$125 min + \$0.25/sq. ft. over 500 sq. ft.
106	Traffic Control or Obstructions which are caused by excavations (daily fee / lane or partial lane, which is closed or obstructed) [14.16.040]	\$50/day for each lane or partial lane
107	Road Closure Fee [14.16.040]	\$250/day
108	Permit Extensions for excavations [14.16.040(a)]	1/2 of original fee
109	Traffic Control for emergency repairs on any road (remaining after 72-hr grace period) [14.16.040(b)]	\$50/day for each lane
110	Traffic Control for repairs on local roads only (remaining after 72-hr grace period) [14.16.040]	\$50/day for each lane
111	Traffic Control for emergency on any sidewalk (remaining after 72-hr grace period) [14.16.040 (c or d)]	\$25/day for each lane
DEVELOPMENT FEES		
Bond Fees		
Administrative Fees - Engineering Bond		
112	Bond Administration Fee [3.56.060]	\$100.00
113	Bond Forfeiture [see Bond Agreement]	up to 100% of bond amount
114	Partial Release Inspection (min of \$100,000 release with min of \$100,000 remaining [3.56.070])	\$100.00
115	Bond Re-inspection Fee [3.56.080]	\$100 / re-inspection
Administrative Fees - Landscape Bond		
116	Bond Administration Fee [3.56.060]	\$100.00
117	Bond Forfeiture [see Bond Agreement]	up to 100% of bond amount
118	Partial Release Inspection (min of \$100,000 release with min of \$100,000 remaining [3.56.070])	\$100.00
119	Bond Re-inspection Fee [3.56.080]	\$100 / re-inspection
LAND USE FEES		
Concept Reviews - Required for new and re-developments on property over 1 acre, all new Foothills/Canyons Overlay Zone (FCOZ) development, and all development proposals which will require more than one review process, as requested by an applicant.		
120	Development Agreement	\$1,500.00
121	Subdivision Concept Review [18.03.030]	\$250.00
Permitted Uses (Administrative Decisions, Staff Decisions)		
Staff Reviews:		
122	Accessory Dwelling Unit - Request for Compliance Determination [19.89.050]	\$250.00
123	Site Plan Review for Permitted Uses and Signs [19.02.130]	\$500.00
124	Site Development Plan Approval - Foothills/Canyons Overlay Zone (FCOZ) [19.72.030]	\$2,000.00
125	Residential Canyons Overlay Zone (RCOZ) Option B / Neighborhood Compatibility Modification	\$175.00
126	Home Business	\$110.00
127	Tenant Change	\$110.00
128	Sign Permit	\$110.00
Planning Director Review:		
129	Minor Subdivision [18.03.140]	\$1,200.00
130	Property Line Adjustment [18.03.170]	\$650.00
131	Conditional Use Permit - Extension of Time [19.84.050]	Equal to original filing fee
132	Waiver of Foothills/Canyons Overlay Zone (FCOZ) Standards [19.72.060.A]	\$275.00
133	Takings Relief Petition Review [19.93.030]	\$275.00
Public Body Review		
Planning Commission Meeting [19.05.040]:		
134	Major Subdivision [18.03.150]	\$2,000.00
135	Subdivision Amendment [18.03.160]	\$1,800.00
136	Conditional Use for New Development (includes site plan review) [19.84.030]	\$2,000.00
137	Conditional Use - Change of Use and No New Development (includes site plan review) [19.84.030]	\$1,200.00
138	Waiver of Foothills/Canyon Overlay Zone (FCOZ) Standards [19.72.060.B and C]	\$675.00
139	Residential Canyons Overlay Zone (RCOZ) Option C [19.71.050]	\$675.00
140	Special Exception to have Use Violation declared legal [19.88.140]	\$675.00
141	Re-Zone Gen Plan, etc.	\$675.00
142	Public Notice Mailings	\$1.25/notice



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ITEM	DESCRIPTION	FEE
Mayor's Meeting (Planning Commission's recommendation to the Mayor):		
143	Subdivision Amendment to Vacate a Public Street [14.48, 18.18]	\$115.00
144	Street Dedication (for streets not reviewed as part of a Subdivision Plat) [15.28.030.B]	\$115.00
145	Exception to Road Improvements [15.28.070]	\$115.00
Millcreek Council Meeting: (Planning Commission's Recommendation to the Millcreek Council):		
146	General Plan and General Plan Amendment Ordinances	\$115.00
147	Re-Zone up to 10 Acres (Zoning Map Amendment) [19.90.050] (Re-Zones greater than 10 acres require consideration of an Area Amendment to the General Plan prior to acceptance of the Re-Zone application. See General Plan Amendment)	\$115.00
148	Takings Relief Petition Hearing [19.93.040]	\$115.00
General Plan Amendment:		
149	Text Amendment	\$300.00
150	Future Land Use Map Amendment (base - includes up to 10 acres)	\$1,500.00
	Future Land Use Map acreage fee (in addition to base):	
151	Between 10 and 50 Acres	\$200.00/acre
152	Between 50 to 100 Acres	\$300.00/acre
153	Greater than 100 Acres	TBD prior to acceptance of the application
Small Wireless Telecom Facilities Deployment [16.20.070]		
	Application Fees:	
154	Collocate existing or replacement utility poles or wireless support structures	\$100/collocation
155	Install, modify, or replace a utility pole in connection with a permitted use	\$250/utility pole
156	Install, modify, or replace a utility pole in connection with discretionary use	\$1,000/utility pole
157	Master License Agreement and Site License	See Agreements
Administrative Fees		
158	Legal Status of a lot or parcel	\$50.00 base fee + \$50/hour
159	Zoning Compliance Letter	\$50.00 base fee + \$50/hour
160	Administrative Decision [19.76.030]	\$50.00 base fee + \$50/hour
Civil Penalties for Violation of Zoning Regulations (Warning Period: 28 Days for All Violations)		
Residential Zones: R-1's; R-2's; R-4-8.5; FR's; F-1; RMH		
161	Conditional use without a permit & Other Violations	\$25 fine for each day after warning period
162	Nonpermitted use; Violation of permit or approval	\$50 fine for each day after warning period
Mixed Zones: R-M; MD's; FM's; S-1-G		
163	Conditional use without a permit & Other Violations	\$50 fine for each day after warning period
164	Nonpermitted use; Violation of permit or approval	\$100 fine for each day after warning period
Commercial/Manufacturing Zones: C's; M's; O-R-D		
165	Conditional use without a permit & Other Violations	\$100 fine for each day after warning period
166	Nonpermitted use; Violation of permit or approval	\$200 fine for each day after warning period
Agricultural Zones: A's; FA's		
167	Conditional use without a permit & Other Violations	\$25 fine for each day after warning period
168	Nonpermitted use; Violation of permit or approval	\$50 fine for each day after warning period
Overlay Zones: AOZ; HPZ		
169	Violation of provisions	\$100 fine for each day after warning period
Land Use Hearing Officer Review		
170	Appeals of Conditional Use Decisions [19.92.030]	\$300.00
171	Appeals of a zoning decision or interpretation [19.92.050]	\$300.00
172	Special Exceptions [19.92.060]:	
	Adjusting a zone boundary line	\$300.00
	Enlargement or addition to a noncomplying structure	\$300.00
	Relocation or reconstruction of a noncomplying structure	\$300.00
173	Variances from the terms of the zoning ordinance [19.92.040]	\$300.00
174	Appeal of a final decision on a Subdivision [18.08.040]	\$300.00
175	Appeals of a waiver or modification decision [19.72.060.C.9]	\$300.00
176	Double Fee (if construction has started)	\$600.00
Planning and Engineering Plan Checking Fees		
Planning and Engineering Checking Fee for Subdivision Development:		
177	Engineering Review Fee for Subdivision Development [3.48.040]	6% of Engineering bond
178	Planning Review Fee for Subdivision Development [3.48.040]	6% of Landscape bond
Planning and Engineering Checking Fee for Non-Subdivision Development:		
179	Engineering Review Fee for Non-Subdivision Development [3.48.020]	4.5% of Engineering bond
180	Planning Review Fee for Non-Subdivision Development [3.48.020]	4.5% of Landscape bond
181	Road dedication without plat	\$150.00
Address Change Fees		
182	SLCo Assignment of Address	Actual SLCO Cost must be paid in advance



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ITEM	DESCRIPTION	FEE
Surveying Review Fees:		
183	Surveying Charge	Actual SLCO Cost must be paid in advance
184	Review of Geologic and/or Technical Reports	\$450 Actual Cost must be paid in advance
185	Traffic and Parking Study	Actual Cost must be paid in advance
STORMWATER QUALITY FEE, PENALTY, AND FINE SCHEDULES		
Permit Fees		
186	Land Disturbance Permit (LDP) and Stormwater Quality Permits	\$75 + \$50 for every 1/4 acre (\$125 minimum)
Control Measure Fine (By Violation)		
187	Primary Boundary Control	\$1,000/day
188	Secondary Boundary Control	\$500/day
189	Exit control	\$500/day
190	Waste Control	\$500/day
191	Material Storage Control	\$250/day
192	Fugitive Dust Control	\$250/day
193	Safety Control	\$250/day
194	Plan Administration - Each LDP requires SWPPP administration and written documentation such as but not limited to; inspections, training, SWPPP amendments, closeout documents etc.	\$1,000.00
195	Working without a SWPPP permit	up to \$1,000/day
Illicit Discharge Fine (By Violation) - Stormwater violation schedule for illicit discharges common to construction and maintenance activities. It is a violation to discharge pollutants. The presence of BMP's does not excuse an illicit discharge. Illicit discharges are divided into the following categories.		
196	Sediment	\$250/day
197	Cementations material	\$500/day
198	Paints and solvents	\$500/day
199	Solid waste	\$500/day
200	Sanitary waste	\$2,000/day
201	Fuels	\$1,000/day
202	Fertilizers	\$500/day
203	Organics	\$250/day
204	Cleanders	\$500/day
205	Remediation fee (if City services are utilized)	\$5,000.00
Stormwater Utility Fee		
206	Monthly - based on residential unit	\$10.49
207	Stormwater ERU Credit Application Review Fee	\$40.00
IMPACT FEES		
Park Impact Fees		
208	Single-Family Residential	\$494.68
209	Multi-Family Residential	\$440.75
MISCELLANEOUS FEES		
Labor costs for GRAMA requests		
210	Commensurate Services Rendered - Salary of the lowest paid employee who has the necessary skill and training to perform the request	First 15 minutes free
211	Audio, video, photographs, or other media	Actual Cost
212	CDs	Actual Cost
213	Thumb Drives	Actual Cost
214	Fee for Delivery: USPS	Actual Cost
Copies (Including copies for GRAMA requests)		
215	Copies - Black & White (up to 11x17)	\$0.50
216	Copies - Color (up to 11x17 in)	\$1.00
217	Copies - Black & White (larger than 11x17in)	\$2.50
218	Copies - Color (larger than 11x17 in)	\$5.00
219	Plotter copies (Bond paper)	\$2.00/sq. ft.
220	Plotter copies (Photo paper)	\$5.00/sq. ft.
221	Maps - Colored	\$50.00
222	Maps - Black and White	\$20.00
Election Fees		
223	Candidate Declaration Filing Fee (includes write-ins) - May be waived with Affidavit of Impecuniosity	\$50.00
224	Nomination Petition Filing Fee - May be waived with Affidavit of Impecuniosity	\$50.00
Miscellaneous Fees		
225	Declaration of Mutual Commitment [2.10.050]	\$10.00
226	Postage	Actual Cost - USPS



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FY 2023-24 FEE SCHEDULE

ITEM	DESCRIPTION	FEE
RECREATION FEES		
Millcreek Common Rentals		
227	Ice Skates	\$5.00/session (sessions vary)
228	Roller Skates	\$5.00/session (sessions vary)
229	Skate Helper	No fee
230	Season Ice Skate Rental Pass (includes access, estimated 100 skating days, excludes blackout dates)	\$250.00
231	Season Roller Skate Rental Pass (includes access, estimated 180 skating days, excludes blackout dates)	\$250.00
232	Locker, 12"x12"x12"	\$2.00 for every 90 minutes
233	Ice Skate Sharpening Service	\$10.00/pair
Millcreek Common Admission		
234	Ice Surface (access only)	\$7.00/session (sessions vary)
235	Roller Skate Surface (access only)	\$7.00/session (sessions vary)
236	Season Ice Skate Access Pass (access only)	\$150.00
237	Season Roller Skate Access Pass (access only)	\$150.00
Millcreek Common Event-Venue Sales		
238	Conference Room Only, 8:00am-4:00pm (Cleaned up by 4:00pm, 2 hour minimum)	\$100.00/hour
239	Conference Room Only, 4:00pm - 10:00pm (Cleaned up by 11:00pm, 2 hour minimum)	\$200.00/hour
240	Sun Deck Only, 8:00am-4:00pm (Cleaned up by 4:00pm, 2 hour minimum)	\$100.00/hour
241	Sun Deck Only, 4:00pm - 10:00pm (Cleaned up by 11:00pm, 2 hour minimum)	\$200.00/hour
242	Conference Room and Sun Deck, 8:00am-4:00pm	\$530 (4-hour minimum)
243	Conference Room and Sun Deck, 4:00pm - 10:00pm (Cleaned up by 11:00pm)	\$1,070 (4-hour minimum)
244	Entire Plaza Buy-Out, 8:00am-4:00pm, M-TH, Must be approved by Mayor and City Council (Cleaned up by 4:00pm)	\$3,500 (6-hour minimum)
245	Entire Plaza Buy-Out, 4:00pm - 10:00pm, M-TH, Must be approved by Mayor and City Council (Cleaned up by 11:00pm)	\$6,000 (6-hour minimum)
246	Community Room, Prefunction 1, Green Room, Balcony, 8:00am-4:00pm (Cleaned up by 4:00pm)	\$1,900 Mon-Wed, \$2,250 Thurs-Sun
247	Community Room, Prefunction 1, Green Room, Balcony, 4:00pm-10:00pm (Cleaned up by 11:00pm)	\$2,500 Mon-Wed, \$3,200 Thurs-Sun
248	Multipurpose Room, 8:00am-4:00pm (Cleaned up by 4:00pm)	\$800.00
249	Multipurpose Room, 4:00pm-10:00pm (Cleaned up by 11:00pm)	\$1,000.00
250	Kitchen	\$200.00
251	City Hall 1st Floor Market Place, 8:00am-4:00pm (Cleaned up by 4:00pm) Limited Availability	\$2,500.00
252	City Hall 1st Floor Market Place, 4:00pm-10:00pm (Cleaned up by 11:00pm) Limited Availability	\$3,200.00
253	City Hall Forum, 8:00am-4:00pm (Cleaned up by 4:00pm) Limited Availability	\$1,000.00
254	City Hall Forum, 4:00pm-10:00pm (Cleaned up by 11:00pm) Limited Availability	\$1,000.00
Millcreek Common Miscellaneous Rentals and Services		
255	Table, round	\$10.00/piece
256	Table, 6' rectangular	\$10.00/piece
257	Table, cabaret	\$10.00/piece
258	Chair, folding	\$3.50/piece
259	Chair, cabaret	\$4.00/piece
260	Table cloth	\$7.00/piece
261	Firepit with Fuel	\$30.00/piece
262	Bench with back	\$15.00/piece
263	Bench with no back	\$10.00/piece
264	End Table	\$5.00/piece
265	Booth Power connection	\$45.00/piece
266	Built in AV Services with no support staff	No fee
267	AV Services, performance backline & lights	\$450.00 (4-hour minimum) \$115.00/additional hour
268	AV Services, screen (inflatable or other) & projector	\$280.00 (4-hour minimum) \$70.00/additional hour
269	AV Services, PA only	\$250.00 (4-hour minimum) \$60.00/additional hour
270	Catering	10% commission on food & beverage sales, by contract with client chosen provider
271	Access Control Event Staff	\$160 for one staff member (4-hour minimum) \$40 for one staff member for each additional hour or partial hour
272	Skate Shop Staffing Service	\$640 for four staff members (4-hour minimum) \$160 for four staff members for each additional hour or partial hour
Permits		
273	Special Event Permits [14.56.090]	\$50.00